



OFFICERS AND
MUNICIPAL EMPLOYEES

BYLAW 3806, 2021

BYLAWS



DISCLAIMER

Hyperlinks, internet addresses, QR codes and any material associated with, or accessed through such links, do not form part of the bylaw and are provided as supplementary material for convenience only. In the event of any query, dispute or legal challenge, a plain text-only version of the bylaw is available and maintained as being the authoritative copy.

Unless an image, photograph or diagram is explicitly referred to in the text of the bylaw as being part of the bylaw, any images, photographs and diagrams do not form part of this bylaw and are provided as supplementary material for convenience only.

Cover photo by Toni Falk



The “QR code” to the left provides quick access to the Campbell River website <http://www.campbellriver.ca> using a mobile QR code reader app.



Officers and Municipal Employees

Bylaw No. 3806, 2021

ADOPTED June 28, 2021

PURPOSE

To provide for the designation and establishment of powers, duties and responsibilities of Officers of the City of Campbell River as per the *Community Charter*, and to designate Municipal Employees for the purpose of the Financial Disclosure Act for the City of Campbell River.

This bylaw replaces Officers and Employees Bylaw No. 3224, 2006 as amended.

The Council of the City of Campbell River enacts as follows:

PART 1: Title

1.1 This bylaw may be cited for all purposes as Officers and Municipal Employees Bylaw No. 3806, 2021.

PART 2: Definitions

2.1 In this bylaw unless the context otherwise requires:

City	means the municipality of the City of Campbell River
Council	means the elected Council of the City
Enactment	means an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replace from time to time
Employee	means an exempt or union employee of the City
Officer	means a person holding a position set out in Schedule A

PART 3: Establishment of Officers and Municipal Employees

- 3.1 The appointment of a person to any officer position identified in Schedule “A” inclusive must be by a resolution of Council.
- 3.2 All persons employed in the positions identified in Schedule “A” inclusive are designated to be “municipal employees” for the purpose of the Financial Disclosure Act.

PART 4: Powers, Duties and Responsibilities

- 4.1 In addition to any other powers, duties and functions assigned by Council, or required or permitted by the *Community Charter* or any other enactment, the Chief Administrative Officer and the Deputy Chief Administrative Officer shall be responsible for the Chief administrative functions of the City of Campbell River as outlined in Section 147 of the *Community Charter*.
- 4.2 In addition to any other powers, duties and functions assigned by Council, or required or permitted by the *Community Charter* or any other enactment, the Corporate Officer shall be responsible for the corporate administration functions of the City of Campbell River as outlined in Section 148 of the *Community Charter*.
- 4.3 In addition to any other powers, duties and functions assigned by Council, or required or permitted by the *Community Charter* or any other enactment, the Financial Officer shall be responsible for the financial administration functions of the City of Campbell River as outline in Section 149 of the *Community Charter*.

PART 5: Severability

- 5.1 If any section, subsection, paragraph, clause, phrase or word within this bylaw is for any reason held to be invalid by the decision of a court or competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.

PART 6: Repeal

- 6.1 Officers and Employees Bylaw No. 3224, 2006 as amended, is repealed.

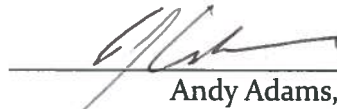
READ THE FIRST TIME this 14th day of June, 2021

READ THE SECOND TIME this 14th day of June, 2021

READ THE THIRD TIME this 14th day of June. 2021

ADOPTED this 28th day of June, 2021

Signed by the Mayor and Corporate Officer this 29th day of June, 2021



Andy Adams, MAYOR



Elle Brovold, CORPORATE OFFICER

SCHEDULE "A"

ESTABLISHMENT OF OFFICERS AND MUNICIPAL EMPLOYEES

1. Council hereby declares that the persons holding the following positions are the Officers of the Municipality under Section 146 of the *Community Charter*:

- a) Chief Administrative Officer
- b) Deputy Chief Administrative Officer
- c) Financial Officer
- d) Corporate Officer

2. Council hereby declares the following as Municipal Employees as per the Financial Disclosure Act:

- a) City Manager (Chief Administrative Officer)
- b) Deputy City Manager (Deputy Chief Administrative Officer)
- c) City Clerk (Corporate Officer)
- d) Director of Finance (Financial Officer)
- e) Director of Operations
- f) Director of Development Services
- g) Director of Planning and Recreation
- h) Director of Corporate Services
- i) Director of Community Safety
- j) Economic Development Manager
- k) Controller (Deputy Financial Officer)
- l) Records and Information Management Officer (Deputy Corporate Officer)
- m) Financial Planning Officer
- n) Development Engineering Manager
- o) Development Engineering Supervisor
- p) Long Range Planning & Sustainability Manager
- q) Senior Planner
- r) Fire Chief
- s) Deputy Fire Chief
- t) Purchasing and Risk Management Officer



City of
**Campbell
River**

301 St. Ann's Road
Campbell River, BC V9W 4C7

Phone (250) 286-5700

Fax (250) 286-5763

www.campbellriver.ca