

TYPE OF APPLICATION

New Licence (\$150) See pg. 2 for B&B requirements	New Inter-Community Licence (\$150) **	
Ownership Change (\$20) Requires current owner signature below *	Cannabis Retail Store Licence (\$2500)	
Address Change/Business Name Change (no fee)	Seasonal Licence - 6 Month (\$75, non renewable)	

****Note that the Inter-Community licence can only be purchased after acquiring a Primary business licence.**

Street Address of Business	
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LICENCEE (Owner) INFORMATION

Licencee Name			
Mailing Address			
City/Province		Postal Code	
Phone Number		Email	

TRADE (Business) INFORMATION

Trade Name			
Mailing Address			
City/Province		Postal Code	
Phone Number		Email	

ADDITIONAL INFORMATION (check the box if this applies to your business)

Home Based Business	<input type="checkbox"/>	Non-Resident	<input type="checkbox"/>	# of client parking spots	Select
Description of Business:					
Owner/Agent Name				Date	
Owner/Agent Signature					
*Current Owner/Agent Name				Date	
*Current Owner/Agent Signature					

NOTE: The personal information collected on this form is collected for the purpose of an operating program or activity of the City of Campbell River as authorized by Section 26 (c) of the Freedom of Information and Protection of Privacy Act. All information collected with this form shall be disclosed to the public upon request. Copies of drawings submitted with this application become part of the local government's records and therefore subject to the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Legislative Services Manager at 250-286-5700.

If you are applying for a Bed and Breakfast business licence, please review and answer the below criteria to ensure you meet all requirements prior to submitting your application. If the following conditions are not met, your application will be denied.

1. Guest accommodations must be within the principal dwelling. Y ☐ N ☐
2. Confirm that either the owner and/or operator occupies the principal dwelling unit. Y ☐ N ☐
3. State who the operator will be (if different than the owner). _____
4. List how many sleeping units are proposed up to a max of two. _____
5. How many parking spaces are available (one parking space is required per sleeping unit proposed)?
These parking spaces are in addition to the required parking for the current use of the site. _____
6. Ensure a B&B is under the permissible uses for your property's zoning. Your zoning can be checked on the City's website under "Interactive Maps" by searching for your address. Permissible zoning for B&Bs is restricted to R-I, RM-1, RU-1, RU-2, RU-3, CD-1, and CD-5.

These are requirements of Zoning Bylaw Section 4.10 "Bed and Breakfast Accommodations." Further information and stipulations of the bylaw can be found on our website.