

May 22, 2015

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### Property tax notices in the mail

City of Campbell River property owners can expect to see tax notices arrive in the mail the last week of May, and citizens are reminded that property tax payments are due by July 2, 2015.

Property owners are reminded to check tax notices and water and sewer charges to ensure active or de-activated secondary suites are correctly noted in the property tax calculation. People who have not received a tax notice by June 6 are asked to contact the City's Finance Department at 250-286-5715.

Tax notices will arrive with information about the methods available for property tax payment. Whichever method is used, property owners are reminded that in order to avoid a 10 per cent penalty, payment and completed Home Owner Grant applications must be received by July 2, 2015.

Property owners will also receive a frequently asked questions document and an application form for the pre-authorized withdrawal system for prepayment of 2016 property taxes.

The City also collects taxes on behalf of other governments and agencies, including funds for the School District, Regional District, Hospital, BC Assessment Authority and the Municipal Finance Authority.

*"Charges on the top half of the City's tax notice such as Net School Taxes and Net Other Government Taxes are collected by the City and passed directly on to those other agencies. They are separate from City property taxes – even though they show up on our notice."* explains Dennis Brodie, the City's finance operations supervisor.

Property tax payments can be mailed or paid in person at City Hall. Post-dated cheques are accepted. The City will also accept payment by debit card. Please ensure debit card transaction limits will cover the amount of taxes due.

The City cannot accept payment by credit card.

Things to remember about the Home Owner Grant:

- Residential property owners can claim the Home Owner Grant without paying property taxes.
- Banks and financial institutions cannot claim the home owner grant for you.
- How to apply for the Home Owner Grant
  - Go online to [www.campbellriver.ca](http://www.campbellriver.ca) and click on "Payments" under "Online Options" then launch the Home Owner Grant application from the link on the right hand side of the screen. Use your access code (called "Access" on your tax notice, beside the folio number).
  - Apply in person at City Hall 8:30 a.m. to 4:30 p.m. Monday to Friday, except statutory holidays

The City has posted information on its website under *City Services* that outlines how property tax funds are used. This information will also be published in local newspapers and a paper copy is available by contacting City Hall.

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Contact: Dennis Brodie, Finance Operations Supervisor 250-286-5754