City of
Campbell
River

May 29, 2013

**Tax notices in the mail**

City of Campbell River property owners can expect to see tax notices arrive in the mail the first week of June, and citizens are reminded that property tax payments are due by July 2, 2013.

Property owners are reminded to check tax notices and water and sewer charges to ensure active or de-activated secondary suites are correctly noted in the property tax calculation. People who have not received a tax notice by June 7 are asked to contact the City's Finance Department at 250-286-5715.

Included in the tax notice mailout is an insert that outlines all the various methods available to property owners for property tax payment.  Whichever method is used, property owners are reminded that in order to avoid a 10 per cent penalty, payment and completed Home Owner Grant Applications must be received by July 2, 2013.

Property tax payments can be mailed or paid in person at City Hall. Post-dated cheques are accepted. The City will also accept payment by debit card. Please ensure debit card transaction limits will cover the amount of taxes due.

The City cannot accept payment by credit card.

Things to remember about the Home Owner Grant:

- Residential property owners can claim the Home Owner Grant without paying property taxes.
- Banks and financial institutions cannot claim the home owner grant for you.
- How to apply for the Home Owner Grant
    - Go online to www.campbellriver.ca and click on "Home Owner Grant" then launch the Home Owner Grant application from the link at the bottom of the screen. Use your access code (called "Access" on your tax notice, beside the folio number).
    - Apply in person at City Hall 8:30 a.m. to 4:30 p.m. Monday to Friday, except statutory holidays

The City has posted information on its website that outlines how property tax funds are used. This information will also be published in local newspapers and a paper copy is available by contacting City Hall.

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Contact: Laura Ciarniello, General Manager Corporate Services          250-286-5759