

December 9, 2013

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## City introduces Development Permit Handbook

In its ongoing efforts to streamline the development approval process, the City of Campbell River Land Use Services Department has developed an illustrated, easy-to-read handbook to help developers prepare Development Permit applications.

The City's Land Use Department has been developing the document over the last few months with input from the development community and the Advisory Planning and Environment Commission.

*"It's the goal of the Land Use Services department to maximize the efficiency of the application process by fostering a clear and easily understood development approval process,"* says Ross Blackwell, the City's land use services manager.

*"This handbook is another tool the City has developed to support builders and developers achieve their goals in Campbell River,"* says Councillor Ryan Mennie, the chair of the Advisory Planning and Environment Commission. *"We look forward to hearing feedback on the handbook so we can continue to fine-tune our process and this document."*

The handbook provides clear and concise direction on submission requirements along with a visual interpretation of the City's development permit guidelines.

*"The guide will give us a foundation for future discussions with developers and lead to greater consistency for both developers and the City,"* says Kevin Brooks, the City's senior planner, adding: *"The handbook will assist more people to make complete, high-quality applications, which typically experience faster processing and approval times."*

The first part of the handbook covers elements needed for a complete application package and why that information is needed. The second part interprets the Official Community Plan's form and character design guidelines and offers examples of how development sites can be designed to meet those guidelines.

*"Providing a clear summary of the information needed for an application will certainly help streamline the review of an application, and we are already seeing the benefits,"* adds Chris Osborne, City planner.

For more information, please contact the Land Use Service Department at 250-286-5748. Digital copies of the Development Permit Handbook are available on the City's website ([www.campbellriver.ca](http://www.campbellriver.ca)) under Planning-Building-Development.

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