



Council Meeting Highlights November 21, 2016

Please note Council meeting highlights are not a substitute for the City's comprehensive Council meeting minutes, found on the City website: www.campbellriver.ca. Council meeting agendas, minutes and webcasts are available from the link on the homepage. Find archives of Council Meeting Highlights at: www.campbellriver.ca/councilmeetinghighlights

Children's Charter signed

Mayor Andy Adams, John Powell of the Kwakiutl District Council and Susan Wilson of the School District 72 Board were part of a ceremonial signing of the Campbell River Children's Charter. The Charter outlines support for children's esteem, safety, social and basic needs.

Young volunteer recognized

Mayor Andy Adams presented a letter of commendation and a certificate of recognition to Garrett Warkentin for his ongoing volunteer work to encourage his peers to spot the danger before they play. Garrett was born a left arm amputee, and he volunteers with the War Amps Child Amputee program (CHAMPS) as a safety ambassador. His determination inspires Council.

Campbell River Canada Day update

Carol Chapman, chair of the Canada Day team, provided Council with an update on Canada Day 2016 and discussed plans to celebrate Canada's 150th birthday in 2017.

Remedial action deferred for 359 Hilchey Rd.

Clean up has begun at the property, and bylaw officers will re-visit the property to review progress and provide an update at the Dec. 12 Council meeting. Remedial action will be deferred pending this review.

Remedial action required

The owners of 502 Birch St. and 1733 Holmstrom Rd. are required to bring the properties into compliance with Campbell River's public nuisance bylaw. City contractors will be authorized to enter onto the properties to perform the work in the event that the property owners do not comply with the remedial action notice.

Official Community Plan amendment bylaw deferred

The public hearing for the Official Community Plan amendment bylaw took place on Nov. 7. Council reviewed comments provided at the public hearing and deferred a final decision on the proposed amendments until a committee of the whole meeting in January.

The draft amendments are the culmination of a seven-month policy review and consultation process. During this time, the City held five public consultation sessions to review the four focus areas of the review:

- secondary residences
- commercial designations
- development permit clarification and streamlining
- Quinsam Heights

Tourism Advisory Committee bylaw adopted

The City has advertised for members to serve on the new tourism advisory committee, whose purpose is to provide policy advice and recommendations to Council that will advance the City's tourism vision and deliver measureable returns in destination marketing, visitor services and destination development. This bylaw received first and second reading on Oct. 24, and third reading on Nov. 7.

2016-2025 Ten-Year Financial Plan amendment bylaw considered

Council gave first three readings to the 2016-2025 Financial Plan Amendment Bylaw Amendment, which reflects approved changes made by Council throughout 2016. Council approved changes that are incorporated in the ten-year financial plan amendment bylaw, including revenue and expenses pertaining to:

- Property assessment and management
- Economic Development Corporation dividend
- Municipal Broadband Network
- Tribal Journeys contribution
- Legal settlements
- Parks projects
- Water Supply Project Scope Changes

Because public consultation is required per section 166 of the *Community Charter*, prior to the proposed Financial Plan amendment being adopted, advertisements were published in the local newspaper on Nov. 18 and Nov. 23 informing the community of the 2016-2025 Financial Plan Amendment Bylaw and the opportunity to provide input until noon on Nov. 25. Feedback received will be presented on the Dec. 5 agenda with final approval of the financial plan bylaw amendment during the same Council meeting.

Water treatment building construction award

Council approved construction of the City's new water treatment building to the lowest priced tenderer, Knappet Projects Inc. The work is valued at \$10,793,000 (excluding GST). The financial plan will be amended accordingly with a \$2.036 million increase to the water capital plan with funding from debt.

Mini dump truck with crane to be purchased

Council approved the purchase of a mini dump truck with crane from Metro Motors Ltd. The new equipment will cost \$104,820.41 (excluding GST) and be utilized by the Water Department for operation and maintenance of the new water supply facility.

City fleet management update

A move to centralize City fleet management has been underway for a number of years. In 2015, fleet department mechanics took over maintenance of the airport fleet. In January 2017, they will take over maintenance of the fire department light duty fleet.

For 2017 financial planning, based on Council direction from the previous year's deliberations, the purchase of new airport and light-duty fire department vehicles/equipment will be part of the capital planning process for the general operations fleet. This model allows for continual renewal of the City's essential vehicle and equipment fleet and a stable cost environment for operating departments, with an overall stabilizing effect on taxation.

Dogwood and 16th Ave. traffic signal to be replaced at top crash intersection

Raylec Power was awarded the contract to replace the traffic signals at this intersection. The cost for this work will be \$197,650 (excluding GST).

This intersection is currently the top crash site in Campbell River, with 46 ICBC-reported claims from 2011 to 2015. ICBC has committed up to \$92,300 towards the replacement and upgrade of this traffic light. The high level of ICBC funding indicates ICBC expects a high reduction in

collisions with the improvements. The replacement updates a traffic signal installed by the BC Ministry of Transportation and Infrastructure in 1983 and will include new advance green left turn arrows in all four directions as well as a new traffic controller and box, new signal timing sheets, bases, poles street name signage, traffic signal heads, LED luminaires, accessible pedestrian system, new pedestrian countdown timers and a new emergency vehicle pre-emption system.

Airport Commission bylaw considered

Council gave the bylaw first and second reading and thanked the Airport Authority Commission. The draft bylaw was shared with the Airport Authority Commission at their Nov. 4 meeting. The bylaw states that the commission will continue to provide policy advice and recommendations to Council on various issues related to the airport, including long range planning, economic development, marketing, air transportation planning and environmental issues. Airport operations and maintenance will remain the responsibility of City staff.

Water operating permit terms and conditions reviewed

Council reviewed terms and conditions of the operating permit for the City's water system as regulated by Island Health. These terms and conditions are legislated by British Columbia's Drinking Water Protection Act and the Drinking Water Protection Regulation. They form the foundation of the City's operating permit and will provide clarity to the City's expectations and responsibilities associated with being a water supplier.

Items referred to financial planning deliberations in December

Transit expansion considered for 2017/18

The City has an opportunity to expand the existing conventional transit services with the Province providing a share of the funding for the next phase. This expansion will involve up to an additional 1,500 hours of service, the addition of two buses; and a revamping of the existing system, to ensure efficiencies and improve reliability and service frequency.

The cost-sharing agreement for the conventional transit service is funded 53 per cent by the City and 47 per cent from BC Transit (Province). The City receives 100 per cent of the revenue collected by the system, which includes fares and on-bus advertising revenue.

The changes would take place in 2018, and the funding request for that year will be referred to the 2017 financial planning process in early December. A public consultation process will follow in the new year.

Big Rock boat ramp upgrade approved

Council approved dividing the Big Rock boat ramp upgrade into two phases, for consideration during December's financial plan deliberations. Phase one, valued at \$653,000 would consist of in-water works such as ramp replacement, basin dredging and relocation and enlarging of two rock breakwaters. Phase two, valued at \$446,000 would include parking lot paving, lighting, washrooms and a fish cleaning station. Given that the project would require a number of permits and approvals from the federal government, timing for the work would be announced once such details are available.

Community Services, Recreation and Culture Commission's work plan reviewed

The scope of the commission's work plan and related funding will be considered during financial deliberations.

As of the end of November 2016, the Commission will have met eight times and concluded:



Council Meeting Highlights November 21, 2016

- Public Art Sub-Committee – approved new member
- Elk Falls Cemetery Master Plan – final plan reviewed, recommendation made to Council
- Budget funds for Public Art Inventory – reviewed, recommendation made to Council
- Age-Friendly Steering Committee – reviewed applications and selected members
Member appointed to represent Commission on Steering Committee
- Garbage cans at bus stops – Received update from Transportation Manager
- Public Art Project, temporary crosswalk art – reviewed, recommendation made to Council
- Naming of Parks & Facilities Policy – Policy drafted and recommended to Council, referred to APEC, awaiting APEC review
- Park User Fees & Charges – reviewed, recommendation made to Council
- Chamber of Commerce Community Spirit Award – Commission member reviewed nominations
- Borrow a Bike program – reviewed, recommendation made to Council
- Downtown Façade Improvement Program – provided member for application jury
- Downtown small initiatives – representatives for downtown streetscape design process
- Request for letter of commendation – reviewed, recommendation made to Council
- Children's Charter – reviewed, recommendation made to Council
- Willow Point Fieldhouse & Field #2 – reviewed, recommendations made to Council
- Spirit Square 2017 budget– reviewed, recommendation made to council
- Refresh Downtown – reviewed plan and provided input

Proposed 2017 work plan:

- Frank James Park – review of draft conceptual plan
- Nunns Creek Park – review of draft conceptual plan
- Underdeveloped & undeveloped park sites – review of sites
- Nominations for Community Builder & Freeman of the City awards – review nominations
- Place to view local art – review report from Public Art Sub-Committee
- Program to recognize milestone birthdays & anniversaries – develop program
- Spirit Square shelter – assess possible solution to provide shelter

Fire services base budget adjustment 2017

The fire department has been under budget constraint over the last three years. The Quarterly Corporate Progress Report for 2015 and 2016 highlight that a budget realignment would be required for 2017 Financial Planning to reflect actual costs to meet current service levels, including increases related to overtime incurred for emergency callout and shift coverage for sickness and vacation entitlements. Additionally, the costs for auxiliary firefighter training continue to be over budget due to changing demographics and turnover in the volunteer group. Aligning the budget with actual costs will ensure ongoing base fire service levels for the community can be maintained.

Community funding requests referred to December's budget deliberations

- Campbell River Youth Soccer Association's (CRYSA) proposes giving Cermaq Canada naming rights for Robron artificial turf in return for a \$100,000 donation toward construction of a field house. This proposal includes a funding schedule with Cermaq paying \$50,000 in 2017, \$25,000 in 2018 and \$25,000 in 2019. The City would fund an additional \$50,000 in 2017, with repayment from Cermaq in 2018 and 2019 of \$25,000 each year.



Council Meeting Highlights November 21, 2016

- City staff are in the process of developing a Naming Rights Policy that would set out the terms for naming parks and facilities. The draft policy is currently being reviewed by the Advisory Planning and Environmental Commission and is on the Nov. 23 agenda for discussion. The policy will set out the terms and conditions under which the City will enter into naming agreements and will be brought to Council for approval.
- The Campbell River Seniors Centre Society requested one-time City funding of \$45,000 for a staff person in the centre's kitchen for one year at the Oct. 24 Council meeting. The society operates a seniors' centre facility in Ironwood Mall. Meal revenues pay for programs at the centre, which serve 80 to 100 people per day. Funding the position for one year would allow the society to apply for operating grants. The City currently contributes \$60,000 annually to the program, to fund the Ironwood Mall lease.
- Campbell River Salmon Kings Swim Club has requested an extension to the outdoor pool operating season through an earlier opening.
- At the Oct. 24 Council meeting, Friends of Sybil Andrews Cottage requested that the City install an automatic watering system at the property as the society is having difficulty maintaining the landscaping through hand watering. A staff report on costs has been requested.

The heritage and tourist site is headquarters to the Campbell River Arts Council and the former home of internationally-acclaimed artist Sybil Andrews, who moved to Campbell River in 1947, where she lived until her death in December of 1992. Council also asked the society to investigate cost-sharing options with the Willow Point Business Improvement Association and other organizations that have contributed to Sybil Andrews Cottage restoration.