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With a moderate climate, spectacular scenery and year-round recreational offerings at our doorstep, the **City of Campbell River** is the ideal location to live, work, and play.

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## **FLEET SERVICES TECHNICIAN (Mechanic)**

### **(Term Position -up to 4 months)**

The City of Campbell River is seeking a full-time term Fleet Services Technician.

As part of the Fleet and Facilities team and reporting to the Fleet and Facilities Manager, you will perform a variety of skilled tasks involved in preventive maintenance and repair of the City's fleet of vehicles and equipment.

To complement your ITA Certification as Heavy Duty Equipment Mechanic, Commercial Transport Vehicle Mechanic or Automotive Service Technician or equivalent, you **WILL** also have:

- A valid Class 3 Driver's Licence with Air Endorsement with a clean driver's abstract.
- Minimum five (5) years recent and related experience as a journeyman mechanic
- Welding and fabrication experience preferably in construction and mechanical equipment.

The current hourly rate of pay for this CUPE bargaining unit position is \$35.12 working 40 hours per week.

For a detailed job description that lists all the necessary qualifications for this position, please visit the "[Employment Opportunities](#)" section of our website at [www.campbellriver.ca](http://www.campbellriver.ca).

Please include verification of your education and certifications with your application.

**This posting is open until filled.**

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Please send your resume with covering letter, quoting **Competition EXT-18-35** to:



Human Resources Department  
**City of Campbell River**  
301 St. Ann's Road  
Campbell River, BC V9W 4C7  
**Email:** [careers@campbellriver.ca](mailto:careers@campbellriver.ca)

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We thank all applicants, however, only those selected for interviews will be contacted.



## Job Description

# FLEET SERVICE TECHNICIAN (MECHANIC)

**Approval Date:** April 2018

**Department:** Fleet & Facilities

IAFF

CUPE

Management

**Title of Exempt Supervisor:** Fleet & Facilities Manager

### **General Accountability:**

#### **Purpose and Scope**

The Fleet Service Technician (Mechanic) performs a variety of skilled tasks involved in preventive maintenance and repair of the City's fleet of vehicles and equipment, including specialized mechanical work on Fire emergency vehicles, apparatus and other specialized equipment. This position is also involved in the areas of welding and fabrication for the City. The work may be performed in both the shop and the field.

### **Nature and Scope of Work**

- Performs scheduled servicing, preventive maintenance, and repairs, in both the shop and the field, on a variety of City fleet vehicles, construction and turf maintenance equipment, trucks, trailer, gen sets, machinery and tools including Airport vehicles and equipment.
- Inspects, tests, and performs scheduled servicing, preventive maintenance, and repairs, in both the shop and the field, on all Fire emergency vehicles, apparatus and associated equipment including fire pumps and accessories; and aerial fire apparatus to required industry standards.
- Inspects vehicles and equipment, diagnoses and troubleshoots mechanical, electronic or electrical malfunctions, and undertakes corrective action.
- Repairs and performs regular servicing on engines, transmissions, brake and steering assemblies, power train, electrical and electronic systems, charging, hydraulic, PTO, and fuel systems on a variety of vehicles and equipment.
- Maintains and repairs small to medium sized engines and small tools (i.e. chain saws, tampers, blowers, hydraulic tools, lawnmowers, pumps).
- Maintains and repairs winter road maintenance equipment including truck mounted sanders, brine application systems, and all related controls.
- Prepares, carries out and evaluates preventive maintenance schedules for all City vehicles and equipment.
- Performs job estimating, purchasing, and cost control within prescribed spending limits.
- Assists in the development and review of specifications for new vehicle and equipment acquisitions.
- Provides emergency field assistance to disabled vehicles and equipment.
- Operates a forklift to provide back-up support for deliveries at the City's operations centre.
- Maintains detailed records, prepares reports and other documentation related to equipment inspections, repairs and service.
- Shares technical expertise and provides information/training in the operation, care and maintenance of serviced equipment and vehicles.
- Maintains an awareness and understanding of current and emerging technologies related to this trade.
- Works in compliance with all City safety policies, procedures and WorkSafeBC regulations.
- Performs welding repair and fabrication tasks as required.
- Maintains equipment and tools used in the performance of work in a clean and safe manner.
- Performs other duties as may be required.

**Necessary Qualifications**

**Knowledge:**

- Thorough current knowledge of industry maintenance standards, practices and operating regulations related to the work.
- Thorough knowledge of standard practices, methods, tools, equipment, and materials in welding, fabricating, and mobile equipment maintenance and repair.
- Working knowledge of the general design, performance and testing standards, and preventive maintenance and inspection requirements of fire emergency vehicles, fire apparatus electrical systems; fire pumps and accessories; and aerial fire apparatus.
- Working knowledge of computerized mechanical diagnostic tools.
- Current knowledge of electronic control systems including but not limited to engines, transmissions, roll stability control (RSC), supplement restraint (SRS), electrical control (V-MUX) and antilock braking (ABS) systems.
- Working knowledge of Work Safe BC regulations and safe work procedures.

**Skills:**

- Superior technical and mechanical aptitude.
- Excellent analytical, troubleshooting and problem solving skills.
- Skilled with the use, care and operation of tools and equipment relating to the welding, fabrication, and mechanical repair trade.
- Skill in the safe operation of a variety of vehicles and overhead cranes and vehicle hoists;
- Effective time management and organizational skills.
- Good written and oral communication skills.
- Basic computer skills in Microsoft Word and Excel.
- Safe work habits and practices.

**Abilities:**

- Ability to perform a variety of skilled mechanical and related tasks in the overhaul, repair, maintenance, and adjustment of a wide variety of maintenance equipment, heavy duty, commercial transport, automotive and tractor type vehicles.
- Ability to fabricate and weld steel and aluminum.
- Ability to maintain effective work schedules and develop preventative maintenance programs.
- Ability to work under own initiative with minimal supervision.
- Ability to work as a team member and to interact well with others.
- Ability to communicate effectively with a wide range of contacts using telephone, email, VHF radio, and fax.
- Ability to maintain records and prepare reports.
- Must have sufficient physical strength, stamina and ability to perform the work in a shop and/or field environment.

**Education**

- Completion of Grade 12 or equivalent

**Certification/Licences:**

- ITA Certificate of Qualification as Heavy Duty Equipment Mechanic, Commercial Transport Vehicle Mechanic or Automotive Service Technician or equivalent.
- Must possess and maintain a valid B.C. Class 3 with Air Endorsement Driver's License
- Must produce and maintain a clean driver's abstract.

**Training:**

- WHMIS Training

**Experience:**

- Minimum of five (5) years recent and related experience as a journeyman mechanic in the repair and maintenance of a variety of gasoline, hybrid and diesel vehicles including automobiles, small trucks, heavy duty and/or commercial transport vehicles, machinery, equipment and small tools; and in servicing fire emergency vehicles, apparatus and equipment.
- Experience in welding and fabrication work preferably in construction and mechanical equipment.

**Preferred Criteria (For External Postings)**

- Emergency Vehicle Technician Certification – Level I and II
- Emergency Vehicle Technician Certification – Master Level III
- Valid BC Commercial Vehicle Inspector Certification
- Experience working in a municipal fleet environment

**Unusual Working Conditions**

- Will be required to work in inclement weather.
- May come into contact with live sewage.
- May be required to respond to requests for emergency repairs outside of normal hours