

## Inter-Municipal Business Licencing

The City of Campbell River Council has adopted an Inter-Municipal Business Licence Bylaw.

### *Municipalities Involved:*

City of Campbell River  
City of Courtenay  
City of Duncan  
City of Nanaimo  
City of Parksville  
City of Port Alberni  
District of North Cowichan  
District of Lantzville  
Town of Comox  
Town of Lake Cowichan  
Town of Ladysmith  
Town of Qualicum Beach  
Village of Cumberland



## City of Campbell River Community Planning and Development Services Department

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8:30 a.m. to 4:30 p.m.  
Monday to Friday  
(except statutory holidays)



**Q: What is the Inter-Municipal Business Licence Program?**

**A:** The Inter-Municipal Business Licence program will make obtaining a business licence for a mobile business easier and more cost effective for businesses that do work, conduct business or provide services in Central Vancouver Island communities.

**Q: What type of businesses are eligible?**

**A:** Business that provides services in multiple communities or does business by moving from client to client where the business does not have a storefront or physical location other than in their home or principal community.

Businesses selling goods or services from a fixed or semi-fixed location are not eligible for this type of licence. These include, but are not limited to; fruit stand, road side vendors, mobile stores flea markets, carnivals, concession stands, or trade shows.

**Q: Ok, so what are some examples of an Inter-Municipal Business?**

**A:** Inter-Municipal businesses include contractors of all types such as trades, landscaping services, janitorial services, pest control services, licenced massage therapists, mechanics, photographers, hairdressers and many others.



**Q: What are the fees of an Inter-Municipal Business Licence?**

**A:** \$150 is the fee for an Inter-Municipal Business Licence.

**Q: How long is the Inter-Municipal Business Licence valid for?**

An Inter-Municipal Business Licence is valid for the same term as the normal business licence issued by the community from which the Inter-Municipal Business Licence was obtained.

**Q: How do I apply for an Inter-Municipal Business Licence?**

**A:** You apply at one of the communities in which you have a physical location—your “principal municipality”.

**Q: What if I don't have a Principal Municipality?**

**A:** Businesses that are eligible for an Inter-Municipal Business Licence that do not have a physical location in any of the participating communities must first obtain a regular business licence from any one of the participating communities and then also obtain an inter-municipal business licence from the same community.

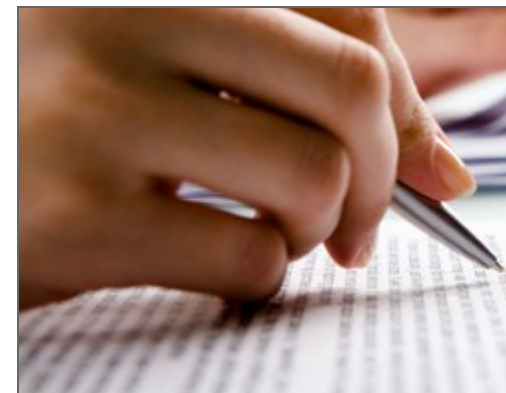
**Q: Wait, I still need my normal City of Campbell River Business Licence?**

**A:** Yes, you still are required to obtain a City of Campbell River Business Licence. The Inter-Municipal Business Licence is in addition that will allow you to do business in all other participating municipalities.

**Q: What rules and regulations apply if I am not in my Principal Municipality?**

**A:** A business holding an Inter-Municipal Business Licence must comply with the regulations and bylaws of each community in which they operate.

*“Mobile licensing gives businesses access to larger market, across all the participating communities. It also give consumers a greater choice of service providers. All of this means greater opportunity for businesses to grow their client base regardless of the client location.” - Campbell River Chamber of Commerce*



**Please note:**

Businesses that are not eligible for an Inter-Municipal Business Licence must obtain a separate business licence from each community in which they do business.

Businesses that are eligible for an Inter-Municipal Business Licence must still obtain a regular Business Licence from each community in which they have a physical location.