

When leasing land for development at the Campbell River Airport, the applicant is required to enter into an Airport Lease Agreement and if planning to construct a building at the Campbell River Airport, a Development Permit, a Works and Services Agreement and a Building Permit will also be required. The information below is provided to assist with these processes. Application forms for a Development Permit and a Building Permit may be obtained from the Land Use Services Department or from our web site at www.campbellriver.ca

<input type="checkbox"/>	<p>Airport Lease Agreement: Please secure this agreement from Facilities – Property Manager, at the City of Campbell River, 301 St Ann’s Road, Campbell River, BC, 250-286-5709.</p>
<input type="checkbox"/>	<p>Development Permit: Development Permits identify the requirements for developing within the City of Campbell River which includes the Campbell River Airport. Development guidelines can be found in the Official Community Plan Bylaw 3150, 2005.</p> <p>A Major Development Permit is required for:</p> <ul style="list-style-type: none"> • All commercial and industrial development greater than 92.9 square metres (1000 sq ft) floor area. • All development permits involving a variance. • All phased development applications where the total development is in excess of requirements for a minor development permit. <p>A Minor Development Permit is required for:</p> <ul style="list-style-type: none"> • Commercial and industrial applications for less than or equal to 92.9 square metres (1000 sq ft) floor area. • Any development in proximity to a ditch or stream subject to the Riparian Area Regulation. <p>Development Permit requests for new building or additions for less than 92.9 square metres (1000 square feet) floor area on the City of Campbell River Airport property may be incorporated into and processed in conjunction with the Airport Lease Agreement. An application for a Development Permit may be obtained by contacting the Land Use Services Department.</p> <p>***This process takes approximately eight weeks to complete.</p>
<input type="checkbox"/>	<p>Works & Services: Applicants must first ensure that the lot is fully serviced to City of Campbell River standards and specifications and any required works and services are provided. Requirements for a Works and Services are identified in the City of Campbell River</p>

Land Use Services Department

301 St. Ann’s Road, Campbell River, B.C. V9W 4C7
Telephone: 250.286.5725; Fax: 250.286.5761

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	<p>Subdivision and Development Servicing Bylaw No. 3419, 2010. If an applicant wishes to receive a building permit prior to satisfactory completion of these works, the applicant must enter into a Works and Services agreement and post security in accordance with Sec. 5.1(h) of the City of Campbell River Subdivision and Development Servicing Bylaw No. 3419, 2010. This will require an approved design for site servicing by a qualified Professional Engineer complete with certified cost estimates used to establish security.</p> <p>Upon satisfactory completion of the works the City of Campbell River will return securities for completed works. Some works may require a certificate of completion and a 1 year maintenance agreement with the City of Campbell River, in accordance with Sec. 5.1(e) (ii) and Sec. 5.1(e) (iii) (b) of the City of Campbell River Subdivision and Development Servicing Bylaw No. 3419, 2010</p> <p>The Land Use Services Department can assist you with this process.</p> <p>***This process takes approximately three weeks to complete.</p>
<input type="checkbox"/>	<p>Building Permit:</p> <p>The City of Campbell River has prepared this package to assist in understanding the City of Campbell River Building Permit and Inspection Process. Legal requirements for these applications are specified in the <i>Local Government Act</i> and various administrative bylaws of the City of Campbell River.</p> <p>The primary purpose for the issuance of a Building Permit is to ensure that all buildings comply with safety, health, building and zoning requirements of the City of Campbell River and/or the Province of British Columbia. A Building Permit must be obtained prior to any commencement or continuation of any construction, alteration, placement, reconstruction, demolition, removal, relocation or change to the occupancy of any building or structure, or other work related to construction. A Moving Permit is required before moving a building or structure and a Demolition Permit is required before demolishing a building or structure.</p> <p>The Land Use Services Department can assist you with this application.</p> <p>***This process takes approximately four weeks to complete.</p>

Please contact the Land Use Services Department at the City of Campbell River, 301 St Ann’s Road, Campbell River, BC, 250-286-5725 for more information.

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