

MUNICIPAL BYLAW TICKETS

Frequently Asked Questions

How do I pay my ticket?

There are two ways to pay your ticket: by mail or in person.

If you pay by mail, do not send cash in the mail. A receipt will not be mailed back to you. You can send your cheque or money order payable to City of Campbell River at the following address:

City of Campbell River
301 St. Ann's Road
Campbell River, BC V9W 4C7

If you choose to pay in person, you can do so at the same address as above during regular business hours.

A copy of the ticket must accompany the payment or a note giving enough information for the ticket to be identified and your payment to be applied to the correct ticket, **including the following information: the ticket number, your full name and mailing address, and the date of the offence and they by-law name and section of the offence.**

Is the fine reduced if I pay within the 30 days?

If there is an early fine payment option noted on the ticket, the payment must be postmarked on or before the 30th day from the date of service of the ticket.

What happens if I do not pay?

If the fine is not paid or not disputed within 14 days from the date of service of the ticket, you will be deemed to have pleaded guilty to the offence charged and the fine will be immediately payable.

Can I dispute my ticket?

Yes. If you dispute the allegations in the ticket, you or your agent will have to attend the Provincial Court of British Columbia for a hearing.

How do I dispute my ticket?

If you wish to dispute your ticket, you can mail your dispute notice by mail to:

City of Campbell River
301 St. Ann's Road
Campbell River, BC V9W 4C7

You have 14 days from the date of service to dispute. If you mail your dispute, it must be postmarked on or before the 14th day from the date of service of the ticket.

If you do not provide the details about the ticket, the notice of dispute may not provide enough information and you may be deemed to not have disputed the described offence.

You may deliver your dispute in person to the above address.

What happens after my dispute has been received?

You will receive a notice in the mail from the Provincial Court Registry telling you the time and location for your hearing. If you fail to attend court on the indicated date, the ticket will be treated as undisputed, the fine will immediately become immediately payable.

Where can I find more information on Municipal By-laws?

<http://www.campbellriver.ca/city-services/bylaw-enforcement>



301 St. Ann's Road
Campbell River BC. V9W 4C7
Tel. 250-286-5700
www.campbellriver.ca

Questions?

Email the City of Campbell River
info@campbellriver.ca