

SERVICE STATIONS OCCUPANCIES

OWNER / OCCUPANT INSPECTION INFORMATION

The B.C. Fire Code requires building owners and occupants to comply with the requirements on this checklist.

These requirements are in addition to those listed in the Fire Safety & You brochure.

SERVICE STATION USES INCLUDE:

- Gas/fuel filling stations
- Automotive shops



CHECKLIST: COMMON FIRE SERVICE REQUIREMENTS

- Absorbent material:** should be available to soak up fuel spills.
- Address:** must be visible from road and lane, free from foliage, and in a contrasting colour.
- Attendants:** must be trained as per BC Fire Code 4.6.8.5. and 4.6.8.6.
- Cutting/welding equipment:** compressed gas bottles must be secured and have check valves. There must be no mechanical damage to gas hoses.
- Dispensing hose:** check for physical/mechanical damage.
- Dispensing unit shut-off devices:** must be clearly identified, remote and shielded from fire. At marine service stations, they must have a readily accessible valve in each pipeline at or within 7.5 metres of pier to shut off supply from shore.
- Electrical equipment:** no extension cords permitted.
- Fire doors:** must not be blocked or wedged open, including stairwell doors. Must have no-hold-open devices attached.
- Fire Safety Plan:** must be reviewed and updated yearly.
- Fire separations:** must have no holes or openings that compromise their purpose.
- Garbage disposal:** commercial containers must be located three metres from combustible buildings. If inside, commercial containers should have tight fitting lids and be in fire separated rooms.
- Heating units:** check condition of units. No portable heaters permitted.
- 'No smoking, engine off' signs:** must be posted at dispensing equipment.
- Portable fire extinguishers:** must:
 - be mounted in a visible location, accessible, and serviced and tagged at least once every 12 months by a certified technician.
 - be full and functioning (no leaks, damage, corrosion, malfunctioning parts or clogged nozzles).
 - have a minimum rating 2A-10BC
- Propane cylinders:** cylinders inside must be connected to appliance/equipment and in use. All cylinders (full or empty) must be stored outside in a secure location
- Propane fueling:** no combustibles may be stored near tanks.
- Soiled rags:** must be disposed of in an approved metal container with a tight-fitting lid.
- Tire storage:** when outdoors, must generally be kept 15 metres from buildings, unless the pile is 5 m² or less.
- Wash tanks:** it is recommended that wash tanks be an approved type with fusible link and metal lid.
- Waste oil storage:** maximum storage permitted in an above-ground storage tank is 5,000 litres.



City of
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FIRE DEPARTMENT

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