



City of Campbell River Report/ Recommendation to Council

Date: September 9, 2022
Submitted by: Finance Department
Subject: Quarterly Financial Report – Q2, 2022

Executive Summary

The Quarterly Financial Report provides a measure of the City's performance against the Financial Plan. Explanations of the material differences, revenue, and expense trends assist Council in their strategic decision making. Total revenues are trending higher for the second quarter of 2022 compared to the prior year (14.2% total revenue increase) primarily due to the increased taxation revenue and user fees, as well as higher volume of service fees, bylaw enforcement fees, and development permits. Total expenses are trending higher by 16.5% than the prior year due to significant costs increases from inflation associated with supplies, fuel, and contracted services.

As the result of the increasing costs, several projects intended for 2022 have now been delayed until 2023 or cancelled.

Recommended Resolutions

THAT the report dated September 9, 2022, from the Finance Department regarding the City's Quarterly Financial Report – Q2, 2022 be received for information.

Reviewed for Form and Content / Approved for Submission to Council:

A handwritten signature in black ink, appearing to read "Deborah Sargent".

**Deborah Sargent, MCIP, RPP
City Manager**

Report/Recommendation to Council

Quarterly Financial Report – Q2, 2022

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Background

The Quarterly Financial Report provides regular information to Council on the progress of the work plan approved during Financial Planning. This report also ensures that actual results are aligning with approved budgets and that any variances are investigated and explained. The report includes the three core components of the budget, which are operating departmental budgets, one-time operating projects, and capital projects.

The Financial Plan Bylaw for 2022-2031 was originally adopted on January 10, 2022, with projected carry forward balances on operating and capital projects based on the best information available at the time. The results reported in this quarterly financial report are based on the actual carry forward balances for operating and capital projects.

Discussion

Throughout the first two quarters of 2022, higher inflation, supply chain issues, and labour force shortages have continued to have an unfavourable impact on the City's operations and budget. At the beginning of the year, it was expected that the issues would be short term and transitory in nature, however the forces driving instability in the economy are now expected to persist beyond 2022.

Operating Financial Report

The City's operational revenues and expenses by core service area are summarized below, with a comparison to the same quarter in 2021 and to the 2022 budget. Overall, the City's revenues are at 78% of budget and expenses are at 44% of budget (77% and 42% respectively for 2021).

Revenues at the end of the second quarter are \$8.8M higher than the prior year. \$2.4M of the revenue increase is attributable to property taxation and \$3.4M is attributable to the timing difference of allocations to the reserves. The remainder of the increase is associated with an increase in fee revenues (development permit fees, recreation fees, airport passenger fees), higher airport fuel sales, and revenues from several funding programs.

Expenses for the second quarter are \$5.6M higher than the prior year. The primary reasons for the increase are related to additional capital transfers to the reserves (a total increase of \$2.5M compared to the prior year), increased costs of fuel, supplies, and contracted services (\$909K increase for Operations), and increased cost of jet fuel and supplies (\$500K increase for the Airport).

Each area of the City's operations has been analyzed below (See Appendix 1 for details of Departmental Segments). Individual graphs show revenues and expenses as a percentage of the total budget for the second quarter of 2022 and 2021 for comparison.

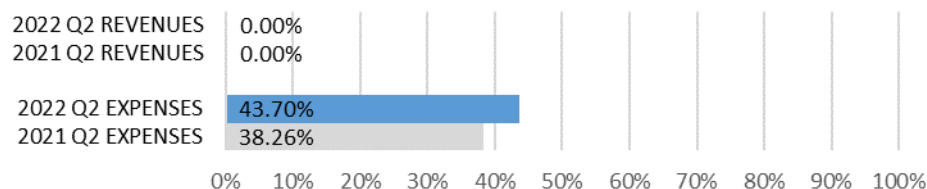
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| | 2021 Q2 | 2021 Budget | 2022 Q2 | 2022 Budget | 2022 Variance \$ | 2022 Variance % | 2021 Variance % |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|
| REVENUE | | | | | | | |
| GOVERNANCE | - | - | - | - | - | 0.0% | 0.0% |
| FINANCIAL SERV. & CAPITAL WORKS | (42,178,378) | (52,771,758) | (49,518,960) | (60,922,534) | (11,403,574) | 81.3% | 79.9% |
| CORPORATE SERVICES | (189,892) | (373,335) | (216,547) | (383,570) | (167,023) | 56.5% | 50.9% |
| DEVELOPMENT SERVICES | (1,025,534) | (1,134,600) | (1,095,864) | (1,576,500) | (480,636) | 69.5% | 90.4% |
| COMMUNITY SAFETY | (879,964) | (2,799,723) | (1,362,125) | (2,801,094) | (1,438,969) | 48.6% | 31.4% |
| OPERATIONS | (13,441,719) | (16,545,300) | (13,645,688) | (17,143,172) | (3,497,484) | 79.6% | 81.2% |
| PLANNING & RECREATION | (3,177,639) | (4,190,579) | (3,356,998) | (4,738,186) | (1,381,188) | 70.8% | 75.8% |
| ECONOMIC DEV. & TOURISM | (1,085,749) | (3,202,934) | (1,606,487) | (2,910,169) | (1,303,682) | 55.2% | 33.9% |
| REVENUE TOTAL | (61,978,875) | (81,018,229) | (70,802,668) | (90,475,225) | (19,672,557) | 78.3% | 76.5% |
| EXPENSE | | | | | | | |
| GOVERNANCE | 579,951 | 1,515,706 | 613,762 | 1,404,481 | 790,719 | 43.7% | 38.3% |
| FINANCE | 11,022,184 | 24,792,396 | 14,892,674 | 30,468,028 | 15,575,354 | 48.9% | 44.5% |
| CORPORATE SERVICES | 1,504,972 | 3,397,168 | 1,840,057 | 3,522,149 | 1,682,092 | 52.2% | 44.3% |
| DEVELOPMENT SERVICES | 957,744 | 2,083,421 | 923,861 | 2,500,021 | 1,576,160 | 37.0% | 46.0% |
| COMMUNITY SAFETY | 6,784,155 | 18,456,770 | 6,918,750 | 19,128,961 | 12,210,211 | 36.2% | 36.8% |
| OPERATIONS | 7,350,657 | 16,763,766 | 8,104,271 | 17,918,589 | 9,814,318 | 45.2% | 43.8% |
| PLANNING & RECREATION | 4,033,426 | 9,631,472 | 4,073,253 | 10,820,480 | 6,747,227 | 37.6% | 41.9% |
| ECONOMIC DEV. & TOURISM | 1,948,227 | 4,377,530 | 2,449,893 | 4,712,516 | 2,262,623 | 52.0% | 44.5% |
| EXPENSE TOTAL | 34,181,315 | 81,018,229 | 39,816,520 | 90,475,225 | 50,658,705 | 44.0% | 42.2% |
| GRAND TOTAL | (27,797,560) | - | (30,986,148) | - | 30,986,148 | 0.0% | 0.0% |

1 - GOVERNANCE - Expenses are trending slightly higher than the prior year due to increased supplies and contracted services costs as a result of inflation and shortages due to the supply chains disruptions.

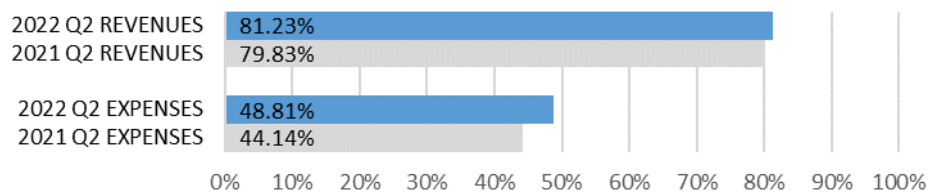


2 – FINANCIAL SERVICES AND CAPITAL WORKS – Revenues are consistent with the prior year. Expenses are trending higher than in the second quarter of 2021, with the largest difference attributable to a 105K municipal insurance expense which has been recorded in the Finance department in Q2. The insurance expense will be allocated to each respective program area in Q3.

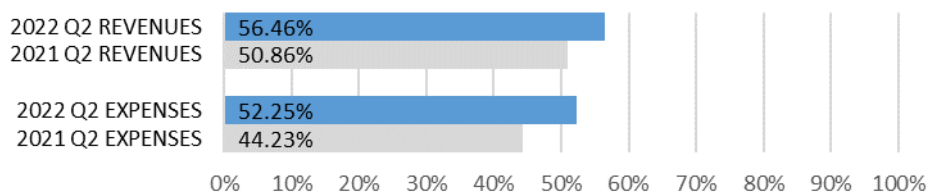
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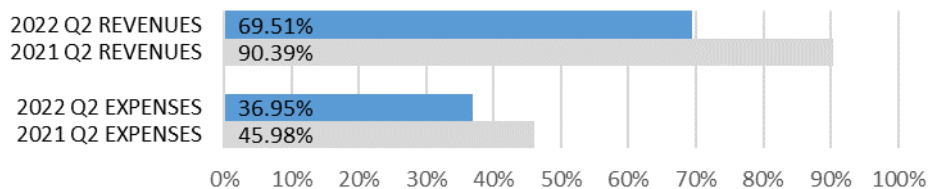
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3 – CORPORATE SERVICES – Q2 revenues are trending higher than in the prior year due to the timing difference of RCMP administration fees recorded in Q2 in 2022 vs Q3 in 2021 (difference of approximately \$16K). 2022 expenses are higher than the prior year due to increased costs and timing differences of invoices for software licences (Microsoft and Central Square at \$90K and \$120K respectively). There were also three quarters of rent expenses (Campbell River Commons – Seniors Centre) recorded in Q2 of 2022 compared to two in Q2 of 2021.



4 – DEVELOPMENT SERVICES – Revenues are trending lower due to the increased 2022 budget (increase of 50% from 2021). Overall revenues are higher by 7% (or \$70K) compared to the Q2 of 2021. Expenses are trending lower than in the prior year due to numerous vacancies in the department resulting in \$160K lower labour expenditures in 2022.



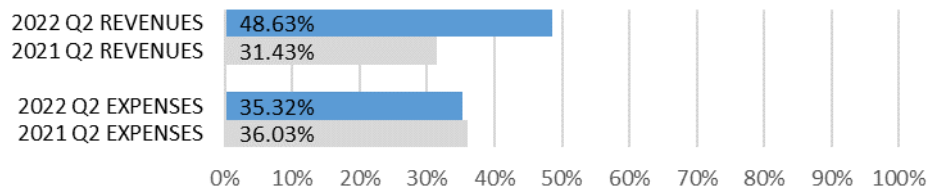
5 – COMMUNITY SAFETY – Revenues are trending higher in the current year due to increases in animal licences, bylaw enforcement, and E911 contract fees (with \$12K, \$7K, and \$23K respectively). The most significant variance in revenues is a result of the timing difference of the traffic fine sharing revenue recognition (\$389K was recorded in Q2 of 2022 and \$473K was recorded in Q3 of 2021).

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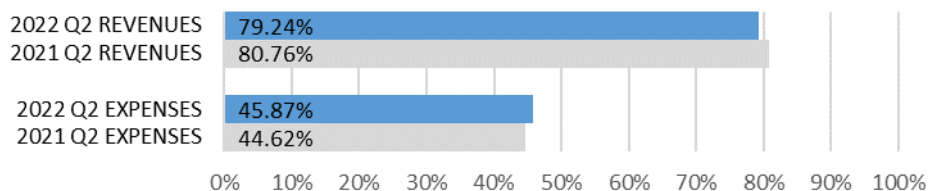
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Expenses are consistent with the prior year. Police labour and RCMP contracted services are lower in 2022 (by \$24K and \$135K respectively) which is due to members going on leave from the increase in police incidents. This has also been offset by increases in expenses for fire protection labour and supplies (by \$141K and \$31K respectively).



6 – OPERATIONS – Revenues are consistent with the previous year. The Cemetery has seen a decrease in revenue by \$29K and Water of \$60K (due to a Q4 2021 year-end adjustment affecting Q1 of 2022). This has been offset by higher revenues from Liquid Waste (increased flat user fees) and grants of \$48K grant from Union of BC Municipalities for Parks.

Expenses are consistent compared to the prior year, with the slight increase attributable to the increased costs of fuel, supplies, and contracted services. Fuel expenses are expected to exceed the budget by the end of the year due to higher than expected fuel prices in the year.



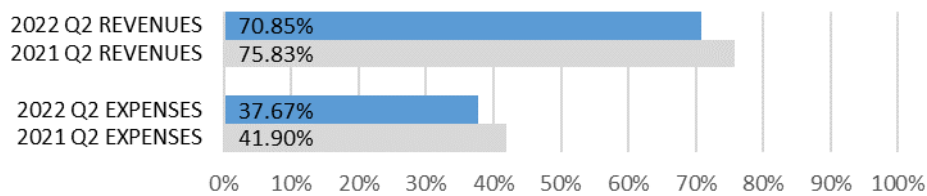
7 – COMMUNITY PLANNING AND LIVABILITY – Revenue is trending lower as a percentage of the budget compared to the previous year as the budget was increased by 57%. Actual overall recreation revenue is approximately \$60K higher in Q2 of 2022 (31% increase).

Expenses are comparable to prior year but are trending as a lower percentage of the budget due to the increased budgets for Long Range Planning (increase of \$230K), Recreation and Culture (increase of \$341K), and Solid Waste and Public Transit (increases of \$50K and \$71K respectively). Overall expenditures for the division are \$40K higher compared to the prior year. Primary reasons are increased recreation programs costs (labour and supplies), contracted services for Spirit Square Events (no events were held in 2021 due to the pandemic), and higher contracted services costs and labour costs for the Solid Waste.

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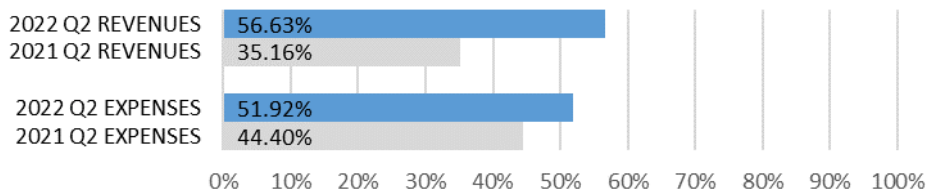
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8 – ECONOMIC DEVELOPMENT & TOURISM – Overall increase in revenues for this division is attributable to jet fuel sales (increase of \$375K over the prior year) and airport service and landing fees (increase of \$86K). The 2022 fuel gross profit margin decreased by approximately 10% (from 26.2% in 2021) due to the significant price increases of the cost of fuel and due to the markup being set at a flat rate. Airport fuel sales budget was reduced by 10% for 2022. Municipal and Regional District Tax revenue increased by \$46K in 2022 compared to the same period of last year.

Expenses are trending higher than the prior year due to the increased supplies, fuel, and contracted services costs at the airport (increase of \$118K).



Operating Projects

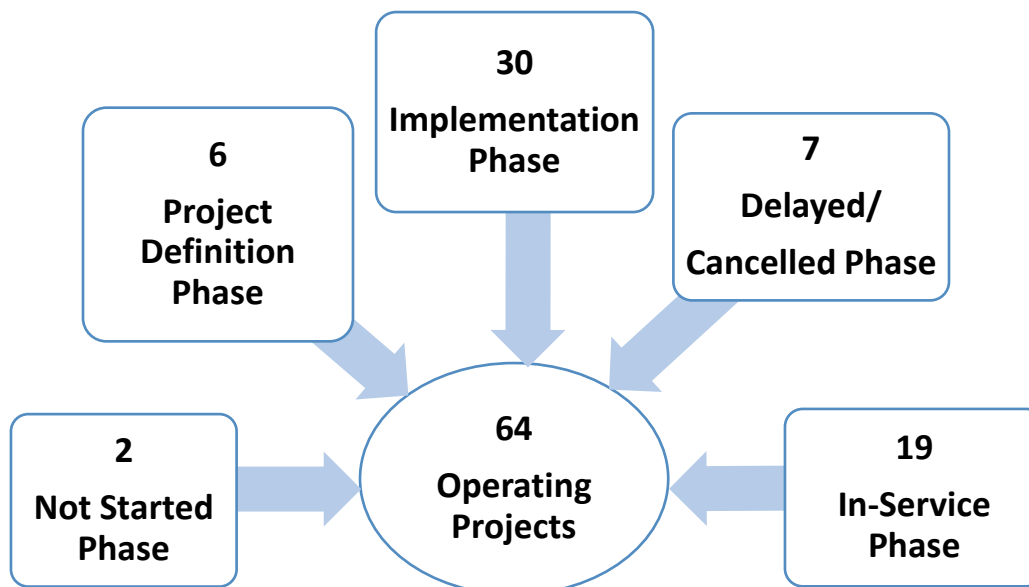
There are 64 operating projects as approved during Financial Planning. The total spent on operating projects to date is \$543,214 or 14% of the budget (2021 – 21.5%). 36 projects are currently in progress (definition and implementation phases) and 19 have been completed or are substantially complete (in-service phase), 2 have not started and 3 have been delayed and 4 cancelled. Two operating projects were cancelled by Council resolution 22-0155, and one project was cancelled following resolution 22-0172.

Appendix 1 provides the detail on the status for each operating project; green highlighted projects are on track, yellow projects could be delayed, and red projects are experiencing major disruptions, brown projects have been cancelled. Supply chain and labour shortages have negatively impacted progress of operating projects. Overall, progress of all operating projects is estimated at 53% complete.

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Capital Projects

There are 120 capital projects with a total budget of \$45.67M for 2022 as approved during Financial Planning. The total spent on capital projects to date is \$4.19M or 9.2% of the budget (2021 – 16.47%). Of these 120 projects, 73 are in progress (definition or implementation phase), 21 are complete or substantially complete (in-service phase), 6 have not been started and 20 have been delayed or cancelled. Two capital projects were cancelled and five deferred per Council resolution 22-0155, one project was cancelled per Council resolution 22-0124. The most significant capital projects budgeted for 2022 are the NWECC Upgrades (\$5.76M), Sportsplex Rehabilitation & Addition (\$4.6M), the Airside concrete parking, taxi widening and approach lighting and sign replacement at the Campbell River Airport (\$8.01M – ACAP funding eligible at

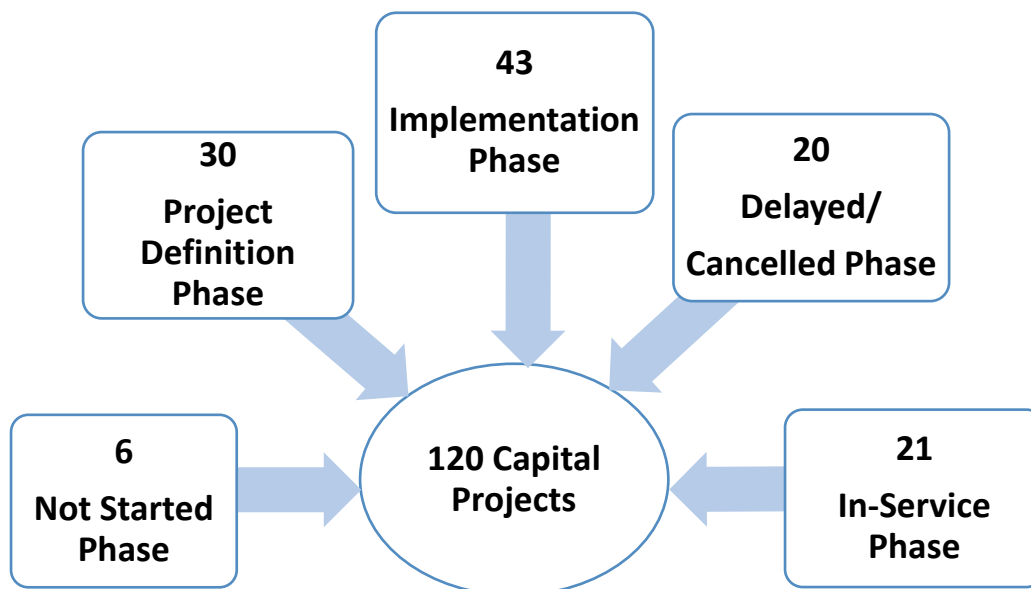
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95%, with \$2.88M grant funding increase approved partway through the year), and design and construction of 325 Beech Street (\$3.4M).

Appendix 2 provides the detail on the status for each capital project; green highlighted projects are on track with expected project delivery timelines including multi-year projects, yellow projects could be delayed, and red projects are experiencing major disruptions, brown projects are cancellations. Supply and labour shortages have also negatively impacted progress of capital projects. Overall, progress of all capital projects is estimated at 41% complete.



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Communications

The Q2 financial report will be posted on the City's website with other financial reports to ensure the public has an opportunity to review the City's financial progress throughout the year.



Conclusion

The City's quarterly financial results are indicative of the continuously increasing pressure of high costs with the total expenses being 16.5% higher compared to the prior year. Multiple revenue streams such as property taxation, recreation, bylaw, animal, and development fees, and other contract fees have increased by 10.5% in the second quarter of 2022 compared to the previous year.

Operating and capital projects are well underway with most projects well into the construction phase. Progress for both, capital and operating projects are trending behind compared to the prior year. Several projects intended for 2022 have now been delayed until 2023 or cancelled due to higher than budgeted costs associated with supply shortages, high inflation rates, and personnel shortages. The second and third quarters are typically the busiest for the City, with capital project works and operations crews completing most of their projects during these months.

Attachments:

1. Appendix 1 – Departmental Segments
2. Appendix 2 – Operating Projects (Q2, 2022)
3. Appendix 3 – Capital Projects (Q2, 2022)

| Prepared by: | Reviewed by: |
|---|--|
|  <hr/> <p>Jenia Gorbatova, CPA Accountant II</p> |  <hr/> <p>Alaina Maher, BCom, CPA, CMA Director of Finance/CFO</p> |
| Reviewed for Form and Content / Approved for Submission to Council: | |

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Deborah Sargent, MCIP, RPP
City Manager

| Corporate Review | | Initials |
|-------------------------|--|-----------------|
| Finance | | AD |

| | |
|---|--|
| 1 – GOVERNANCE | 104 – Mayor & Council 110 – City Manager 200 – Deputy City Manager |
| 2 – FINANCIAL SERVICES AND CAPITAL WORKS | 00 – Taxation 02 – Miscellaneous Other 04 – Debt 07 – Reserves 08 – Fiscal Services 300 – Director of Finance 310 – Finance 320 – Capital Works 330 – Risk Management 332 – Supply Management |
| 3 – CORPORATE SERVICES | 400 – Director of Corporate Services 410 – Communications 420 – Human Resources 430 – Information Technology 440 – Legislative Services 442 – Property Management |
| 4 – DEVELOPMENT SERVICES | 500 – Director of Development Services 510 – Community Planning & Development Services |
| 5 – COMMUNITY SAFETY | 600 – Director of Community Safety 610 – Bylaw Enforcement 612 – Animal Control 620 – Fire Protection 623 – E911 630 – Police Protection 632 – Victim Services 640 – RCMP |
| 6 - OPERATIONS | 700 – Director of Fleet Operations 720 – Fleet 722 – Stores 724 – Facilities 730 – Roads 732 – Parks 734 – Cemeteries 780 – Liquid Waste Services 782 – Storm Water 790 – Water |
| 7 – COMMUNITY PLANNING AND LIVABILITY | 800 – Director of Planning and Recreation 810 – Long Range Planning 820 – Recreation and Culture 830 – Solid Waste 842 – Public Transit |



Appendix 1 – Departmental Segments

| | |
|---|---|
| 8 – ECONOMIC DEVELOPMENT AND TOURISM | 112 – Economic Development 710 – Airport |
|---|---|

| Plan Number | Description | Budget | Year to Date Spending | Progress | Last Update | Project Lifecycle Phase | End Date | Status |
|-----------------|--|-----------|-----------------------|----------|---|-------------------------|--------------|------------------|
| Project 1.1.5 | Remediation of Contamination at the Airport CC3 S161 | \$278,500 | \$74,003 | 60% | As per Council direction, the City retained the services of Tetra Tech to complete the environmental remediation of Lease Lots 3B and 3C at the CR Airport. Staff are pleased to report that this work completed on March 22. Tetra Tech is now preparing a Notification of Independent Remediation that will be forwarded to the BC Ministry of Environment and Climate Change Strategy in accordance with the Environmental Management Act. This will allow staff to re-initiate discussions with interested tenants for these 2 lease areas and provide future updates to Council. No updates since the last report. | Implementation | Dec 31, 2022 | On Track |
| Project 1.1.6 | Runway Line Painting CC3 S048 | \$20,000 | \$0 | 5% | Painting contractor has been selected. Work to be undertaken in fall 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.1.7 | Wings & Wheels Event CC3 S128 | \$15,000 | \$0 | 0% | Due to continued investment in airport leased lands, alongside a major construction project on airport infrastructure in summer 2022, Sealand Aviation has made the decision not to proceed with the Wings and Wheels event in 2022. This is because there will be no available onsite parking for the public, nor for show aircraft or cars. Planning will commence in fall 2022 for a 2023 event where the airport will be able to showcase some of the new infrastructure and investment that has occurred since the last Wings and Wheels event in 2019. | Cancelled | Dec 31, 2022 | Discontinued |
| Project 1.1.8 | Update Airport Land Use & Development Strategy CC3 S149 | \$100,000 | \$0 | 0% | Land Use study will be commissioned later this year after the Airport Governance study is complete. | Not Started | Dec 31, 2022 | Some Disruption |
| Project 1.1.9 | Airport Governance and Management Study CC3 S182 | \$250,000 | \$0 | 15% | Explorer Solutions was awarded contract to undertake the airport governance and management study. Explorer Solutions held their first meeting with Council at their June 28 COW meeting and the Airport Committee at an in-person meeting June 29th. They have also completed a round of stakeholder engagement. Expenditures were recorded in Q3 due to the timing of the invoices. | Implementation | Dec 31, 2022 | On Track |
| Project 1.10.1 | Workplace Cultural Assessment CC3 S163 | \$15,000 | \$15,000 | 50% | The workplace culture assessment continues on track, as outlined in the project plan, with results of the employee survey now communicated to all employees. Next steps are currently being planned. | Implementation | Dec 31, 2022 | On Track |
| Project 1.10.2 | HR Position - Upgrade PT to FT CC3 S169 | \$47,600 | \$0 | 100% | The HR Advisor position was posted and filled as full-time, and the incumbent started in the position on April 4th. Due to the timing difference of recording of the project costs the year to date spending is shown at the zero. The adjustment will be made in Q3 to reflect the actual spent. | In Service | Dec 31, 2022 | Completed |
| Project 1.11.10 | Downtown Small Initiatives Fund CC3 S067 | \$30,000 | \$6,665 | 100% | Projects approved by Council and BIAs and neighbourhood associations are now in the process of implementing projects. | Implementation | Dec 31, 2022 | Completed |
| Project 1.11.11 | Fir Street - BC Housing Project CC3 H004 | \$6,869 | \$0 | 100% | Long Range Planning and Sustainability portion of the project complete. Project is now being constructed. | In Service | Dec 31, 2022 | Completed |
| Project 1.11.12 | Housing Growth Review CC3 S124 | \$21,563 | \$0 | 54% | A draft of the 12 recommendations/actions has been prepared by staff. Next step is internal review and bring to Council in the fall of 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.11.13 | Quinsam Heights Neighbourhood Plan & Land Use with First Nations CC3 S166 | \$175,000 | \$0 | 11% | Currently reviewing proposals from consultants. A decision and contract will be awarded by end of July 2022. | Project Definition | Dec 31, 2022 | Some Disruption |
| Project 1.11.2 | Public Art CC3 S086. Project cancelled per Council resolution 22-0155 | \$0 | \$0 | 0% | Public Art Master Plan has not yet been started and staff capacity issues exist. 2022 project funding has been cancelled per Council resolution 22-0155. The funding will continue in year 2023-2031. | Cancelled | Dec 31, 2022 | Discontinued |
| Project 1.11.3 | Rockland Roundabout Centerpiece Consultation CC3 S178 Project was cancelled per Council resolution 22-0172, on April 25, 2022. | \$25,000 | \$0 | 0% | Project was cancelled per Council resolution 22-0172, on April 25, 2022. | Cancelled | Dec 31, 2022 | Discontinued |
| Project 1.11.4 | Bald Eagle/Blue Heron Monitoring Contract Fees CC3 S174 | \$3,000 | \$0 | 0% | Contracts issued and staff are currently monitoring the work of the contractors. | Implementation | Dec 31, 2022 | Completed |
| Project 1.11.5 | Canada Goose Management CC3 S180 | \$5,000 | \$0 | 100% | Work was to protect estuary from geese. Work in completed in June. The invoice has not been submitted to the City yet. | In Service | Dec 31, 2022 | Completed |
| Project 1.11.6 | E-Mobility (E-Bike & EV Charging Infrastructure Strategy for MTP) CC3 S173 | \$25,000 | \$0 | 0% | Project deferred to 2023 per Council resolution 22-0155 pending the completion of the Master Transportation Plan. | Cancelled | Dec 31, 2022 | Discontinued |
| Project 1.11.7 | Energy Rebate & EV Programs CC3 S129 | \$15,000 | \$0 | 36% | In June, the City signed a contribution agreement with the Province to provide funding for municipal heat-pump top up rebates. A press release was issued July 18, 2022 along with program information being made available on the City's website. A social media campaign will run until energy rebates have been fully exhausted. | Implementation | Dec 31, 2022 | Some Disruption |
| Project 1.11.8 | Environmentally Sensitive Areas Policy CC3 S172 | \$25,000 | \$0 | 15% | The Environmentally Sensitive Area Policy is deferred to 2023 due to lack of staff resources. However, some background work will commence in 2022. | Delayed | Dec 31, 2022 | Major Disruption |

| Plan Number | Description | Budget | Year to Date Spending | Progress | Last Update | Project Lifecycle Phase | End Date | Status |
|----------------|--|-----------|-----------------------|----------|---|-------------------------|--------------|-----------------|
| Project 1.11.9 | Beautification Grants CC3 S053 | \$40,000 | \$0 | 50% | CNA's projects will completed by the end of September. DBIA is about halfway through completion of their project list, no status update on the WPBIA is currently available. All groups have until December 2 to submit their reports/invoices in order to be eligible for a grant. | Implementation | Dec 31, 2022 | On Track |
| Project 1.12.2 | Building Inspector Training CC3 S164 | \$85,500 | \$0 | 20% | JD completed, under review by HR. Waiting for new manager to start prior to posting. | Implementation | Dec 31, 2022 | On Track |
| Project 1.12.3 | Zoning Updates CC3 C036 | \$48,699 | \$0 | 35% | Project is tied to grant UBCM DAPR grant funding. The City funding is lumped together with updates to the SDS bylaw. Staff continue to work on drafting amendments to the zoning bylaw to provide clarity and reduce some variances. An RFP for updates to the SDS bylaw is anticipated to be issued this fall. Grant funding must be spent by July 2023. Some of the City's \$48,699 will be allocated to advertising and engagement on the zoning updates in the fall and into 2023. However, we anticipate the bulk of funds to be directed to SDS updates. | Project Definition | Dec 31, 2022 | Some Disruption |
| Project 1.12.4 | Development Process Update CC3 S100 | \$20,000 | \$0 | 40% | Consultation with staff, council and industry has occurred. | Implementation | Dec 31, 2022 | On Track |
| Project 1.12.5 | Façade Revitalization & CPTED Improvements CC3 S038 | \$50,000 | \$0 | 50% | No applications have been submitted to date. | Implementation | Dec 31, 2022 | On Track |
| Project 1.13.1 | Night-time Security Downtown CC3 S150 | \$50,000 | \$20,000 | 33% | The City has entered into the contract with BIA to add patrolling of the public areas to the ongoing patrol of the private areas. The are multiple funding sources for these ongoing security services including UBCM funding through SRD. The night-time downtown security service has been providing positive outcomes with the reduced number of encampments. No changes since the last update. | In Service | Dec 31, 2022 | On Track |
| Project 1.14.2 | Enhanced Skate Park Environment CC3 S104 | \$37,972 | \$1,246 | 40% | With the Rehabilitation project of the Sportsplex in full swing this summer, there is no access to the building for staff if they need safe place to be. For safety reasons It was decided that for this year security staff would be hired to monitor the skate park using the funds in this budget. Security has been hired and will be onsite daily from mid June until mid September. The daily hours will start between 1pm and 3pm until 9pm, with the exception of statutory holidays, no coverage is provided on these 3 dates. | In Service | Dec 31, 2022 | On Track |
| Project 1.14.3 | PLAY Campbell River CC3 S108 | \$8,893 | \$5,698 | 50% | Play Campbell River is an initiative that has been running since 2018. The team is currently focusing on an education campaign. PLAY Campbell River in support with the City has hired a Co-Op student for the summer, Regan Hadfield. She has developing Presentations and been in communication with Early Learning Centers about implementing Physical Literacy Programming/Training into their facilities. She is currently working with organizations such as Children's Community Pre-School, International Senior's Group, Immigrant Welcome Center, John Howard Society, Strathcona Gardens and the City Recreation Department. Play CR continues to host training opportunities in the community, including a Physical Literacy for Older Adults and Physical Literacy for Early Childcare Educators. They will also be working with local Sport Organizations to host a Try-It-Day for the community to learn about sporting opportunities in Campbell River. | In Service | Dec 31, 2022 | On Track |
| Project 1.14.4 | Enhanced Cleaning at all City Facilities CC3 S138 | \$235,000 | \$74,980 | 80% | The BC Centre for Disease Control has posted new recommendations for cleaning protocols stating regular cleaning and good sanitation are adequate to control COVID-19 and most other pathogens. With the new recommendations from the CDC stating regular cleaning is adequate, the enhanced cleaning services at all City sites ended April 30. | In Service | Dec 31, 2022 | On Track |
| Project 1.14.5 | Temporary Weight Room Relocation (Sportsplex Renovations) CC3 S176 | \$20,000 | \$0 | 50% | The Sportsplex weight room move was successful and it is fully up and running in gym 2 at the Community Centre. | In Service | Dec 31, 2022 | On Track |
| Project 1.14.6 | Rental Space CC3 S177 | \$15,000 | \$0 | 20% | Recreation staff have met and are in the process of determining what type of rental space(s) will be needed and when. | Implementation | Dec 31, 2022 | On Track |
| Project 1.14.7 | Bus Rentals CC3 S175 | \$25,000 | \$0 | 30% | Buses have been reserved with Wilson's transport for 7 weeks to support off site Summer programs. | Implementation | Dec 31, 2022 | On Track |










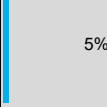

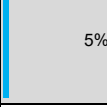








| Plan Number | Description | Budget | Year to Date Spending | Progress | Last Update | Project Lifecycle Phase | End Date | Status |
|-----------------|--|-----------|-----------------------|----------|---|-------------------------|--------------|------------------|
| Project 1.14.8 | CR Live Streets CC3 S179 | \$100,000 | \$3,791 | 35% | The Recreation Department worked with the Downtown & Pier Street BIAs to bring the former Pier Street Farmers market downtown. The Campbell River Farmers market will now be located on Shoppers Row in front of the Tidemark as well as at Spirit Square. The market runs June 5 – September 11, 10 am – 2pm July/August July 1: Canada Day Salsa lessons – Spirit Square Ukulele players – 14th & 28th Yoga in the park (weekly) - Partnership with Sessions Bistro (Robert Ostler Park) Line Dancing – weekly Mondays - Tidemark Court yard: Board Games for adults and the young at heart July 17: River City Arts Fest Thursday & Saturday (May – September): VIRL activities for families in the Tidemark Courtyard. Tuesday lunchtime and Thursday evening (starting late May): Spirit Square concerts (Spirit Square contractor) Live Streets July 20 – Battle of the Brushes July 27 – Evening market August 3 – Chalkfest August 10 – Rockin' River Country Stomp August 24 – Music in the Night. | In Service | Dec 31, 2022 | On Track |
| Project 1.14.9 | Parks and Recreation Strategic Plan CC3 S167 | \$150,000 | \$0 | 0% | The Parks and Recreation Strategic plan has been earmarked as a priority by council and the Recreation & Culture department recognize the importance of this plan. The department is hoping to be able to start on this project soon after vacant management positions are filled. Staff anticipate this project to start in Q3 or Q4. | Delayed | Dec 31, 2022 | Some Disruption |
| Project 1.15.21 | Willow Point and Nunn's Creek Ball Relocation CC3 S160 | \$65,000 | \$19,630 | 50% | Project underway and is on schedule for completion by winter 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.22 | Spirit Square Maintenance CC3 S146 | \$100,000 | \$4,956 | 90% | Poles have been painted and project nearing completion. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.23 | Downtown Cleanliness CC3 S151 | \$78,000 | \$37,572 | 50% | Cleaning of the downtown is going well with Monday to Friday service. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.24 | Tree Protection Bylaw CC3 S122 | \$12,500 | \$0 | 21% | Public Tree Protection Bylaw underway. | In Service | Dec 31, 2022 | On Track |
| Project 1.15.25 | Urban Forest Management Plan Implementation CC3 S171 | \$75,000 | \$0 | 0% | Waiting to hire an Arborist. | Not Started | Dec 31, 2022 | Major Disruption |
| Project 1.17.14 | Sewer Right of Way Clearing CC3 S116 | \$50,000 | \$540 | 0% | Estimates for this work have been exceptionally high. LWS is exploring other alternatives such as getting the Roads department to complete some or all of this work. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.17.15 | Confined Space Entry Alternate Procedures CC3 S089 | \$11,552 | \$0 | 100% | Completed in 2021, no further updates at this time. | In Service | Dec 31, 2022 | Completed |
| Project 1.17.16 | Sewer Infrastructure Maintenance & Monitoring CC3 S115 | \$20,000 | \$7,234 | 25% | Ministry mandated inspection of the NWECC outfall is scheduled for July/August of 2022. Mainstream biological is conducting the work. | Implementation | Dec 31, 2022 | On Track |
| Project 1.18.14 | Water Conservation Program CC3 S074 | \$75,000 | \$190 | 25% | Watering Restrictions pilot project and public engagement started. Ends Sept. 15th. Posting for Water Conservation Co-op student has been issued. | Implementation | Dec 31, 2022 | On Track |
| Project 1.18.15 | Confined Space Entry Alternate Procedures CC3 S089 | \$14,238 | \$2,530 | 52% | Document review and creation remains ongoing. | Implementation | Dec 31, 2022 | On Track |
| Project 1.18.16 | Drinking Water Source Protection Plan CC3 S117 | \$38,788 | \$1,111 | 75% | Sampling and Watershed Management Program requirements have been established with Island Health. | Implementation | Dec 31, 2022 | On Track |
| Project 1.19.2 | DCC Review CC3 S094 | \$787 | \$2,167 | 75% | Draft DCC bylaw has been presented to Council who have referred the draft DCC bylaw to the Community Planning Advisory Committee for review and comment as well as directed staff to seek feedback from the local development community and the community as a whole. Workshops are currently being planned and are expected to be completed before summer. Following the community engagement, the finalized DCC bylaw will be presented to Council before it is sent to the Province for review and approval. The intention is to have the DCC bylaw adopted before the end of 2022. | Implementation | Dec 31, 2022 | Some Disruption |

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|----------------|--|-------------|-----------------------|----------|--|-------------------------|--------------|------------------|
| Project 1.1.1 | Runway Rehabilitation CC1 3027 | \$80,000 | \$0 | 10% | RFP for assessment and design work to be posted in Summer 2022. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.1.2 | General Aviation Entrance Shelter CC1 3028. Project deferred to 2024 per Council Resolution. | \$25,000 | \$0 | 0% | Project was deferred to 2024 per Council Resolution 22-0155. | Delayed | Dec 31, 2022 | Major Disruption |
| Project 1.1.3 | Public Smoking Shelters CC1 3029 | \$10,000 | \$623 | 15% | Site has been selected, and prefabricated unit is on order with delivery in August. Bike rack to be purchased and installed at the Air Terminal Building in addition to the smoking shelter within the overall project budget as we are seeing more demand for secure bike storage with eBikes increasing in popularity. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.1.4 | Airport Condition Assessment CC1 3024. Project deferred to 2024 per Council resolution 22-0155. | \$10,000 | \$0 | 0% | Project deferred to 2024 per Council resolution 22-0155. This project is important but given the similar work being undertaken specific to the runway (see project 1.1.1) this will be deferred to a future year. No changes since the last update. | Delayed | Dec 31, 2022 | Discontinued |
| Project 1.2.1 | Fleet Replacement Plan CC1 4009 | \$1,138,568 | \$166,055 | 15% | Of the 8 units planned for replacement in 2022, two (2) have been tendered and are currently in the evaluation stage, two (2) have been deferred in order to replace vehicles that prematurely failed in 2022, and four (4) are in specification development. One unit anticipated for delivery in 2023 has been tendered and is currently being evaluated. At the present time staff are anticipating lead times from 12-18 months for new build vehicles in the configuration needed for the City fleet. | Delayed/ In Service | Dec 31, 2022 | Some Disruption |
| Project 1.2.2 | MHC Envelope Repairs CC1 4058 | \$77,054 | \$68,521 | 100% | Envelope repairs were completed in early February. Minor painting and landscape repairs were completed in the second quarter. The project is now complete. | In Service | Dec 31, 2022 | Completed |
| Project 1.2.3 | ERT Materials Transfer Site Improvements CC1 4061 | \$50,332 | \$54,157 | 85% | Remediation works are fully complete with test wells remaining in place. The site has been re-graded with a perimeter berm established. Drainage works are substantially complete. Final grading and site capping will be completed in late Q2 at which time the site will be re-established for use as a materials transfer site for Operations. | Implementation | Dec 31, 2022 | On Track |
| Project 1.2.4 | Dogwood Operations Centre Master Plan CC1 4085 | \$50,000 | \$0 | 5% | Project timing has been pushed back due to other departmental priorities. Anticipated to go to market for this work in early Q3. | Project Definition | Dec 31, 2022 | Some Disruption |
| Project 1.2.5 | Museum Roof Replacement & Skylight Repair CC1 4084 | \$1,321,803 | \$17,975 | 50% | The re-roof is underway as of late Q2 and is expected to wrap up early Q3. | Implementation | Dec 31, 2022 | On Track |
| Project 1.2.6 | Video Surveillance System Ongoing Camera Renewal Program CC1 4065 | \$25,000 | \$27 | 20% | Seven replacement cameras have been ordered for 2022 and are awaiting delivery in early Q3. | Implementation | Dec 31, 2022 | On Track |
| Project 1.2.7 | CRCC Roof Replacement CC1 4091 - cancelled | \$985,000 | \$0 | 0% | Per Council resolution 22-0124 project is recommended to be deferred to 2023 financial plan, due to staff capacity and capital budget reallocations. Tender is finalized. | Delayed | Dec 31, 2022 | Discontinued |
| Project 1.2.8 | RCMP Building Roof Replacement CC1 4092 | \$485,000 | \$8,804 | 0% | Tender closed early April 2022 with no bids. Staff solicited bids from potential firms but were unsuccessful. This project has been deferred to 2023. | Delayed | Dec 31, 2022 | Discontinued |
| Project 1.2.9 | Centennial Pool Changehouse Renovations CC1 4078 | \$350,000 | \$1,780 | 20% | Updated design to be brought back to Council for final approval in late Q2 along with a financing strategy. | Implementation | Dec 31, 2022 | On Track |
| Project 1.2.10 | Discovery Pier Structural Repairs CC1 4038 | \$160,000 | \$1,000 | 20% | Project has been tendered and awarded. Construction was scheduled for April 2022 but was delayed due to Hometown Hockey festival and contractor availability. Work has been re-scheduled for October 2022 after the summer tourist season is closed as it will require shut down of the facility. | Implementation | Dec 31, 2022 | On Track |
| Project 1.2.11 | City Facilities Fall Protection CC1 4048 | \$87,415 | \$0 | 100% | Project is complete. Budget carry forward to 2022 was a precaution. | In Service | Dec 31, 2022 | Completed |
| Project 1.2.12 | Energy and Water Consumption Reduction Projects CC1 4052 | \$50,000 | \$15,393 | 50% | Sportsplex gymnasium lights were replaced in early Q1 as part of this program. Remainder of 2022 budget will be used for making improvements to plumbing fixtures at a number of facilities with a focus on hands-free touchless appliances. | Implementation | Dec 31, 2022 | On Track |
| Project 1.2.13 | Small Equipment CC1 4050 | \$30,000 | \$4,741 | 55% | Priority works for 2022 have been established and will include snowblowers, concrete forming tools, and portable arrow boards. | In Service | Dec 31, 2022 | On Track |
| Project 1.2.14 | EV Charging Stn - Sportsplex CC1 4093 | \$5,350 | \$0 | 15% | Procurement of the Level II EV charger for the Sportsplex is being coordinated by the Community Energy Association. The contract has now been awarded and the charger will be installed after the major sportsplex renovation work is complete in late Q3 2022. | Implementation | Dec 31, 2022 | Some Disruption |
| Project 1.2.15 | Council Chambers Floating Floor - CC1 4095 | \$65,000 | \$0 | 15% | A contract has been awarded for the raised access floor which will be installed summer 2022 as part of the audio/visual system upgrade. | Implementation | Dec 31, 2022 | On Track |
| Project 1.3.1 | CRAdvantage Co-location Room Air Conditioning CC1 2038. Project deferred to 2023 per Council resolution 22-0155. | \$45,000 | \$0 | 58% | Project deferred to 2023 as per Council resolution 22-0155. | Delayed | Dec 31, 2022 | Major Disruption |
| Project 1.3.2 | Operations Management Software Planning and Replacement CC1 2030 | \$802,250 | \$88,926 | 10% | A contract with Applied Geologics our current vendor has been signed with initial project kick off work already started. Initial roll out of individual modules is anticipated to start later in Q3 and carry on through 2023. Work associated with the project includes a significant data cleanup/acquisition to ensure that data will migrate easily from the existing system to the new. | Implementation | Dec 31, 2022 | On Track |
| Project 1.3.3 | New Server (SCADA) for Water CC1 7050 | \$15,000 | \$0 | 0% | In the process of identifying parameters and server specifications in order to achieve successful implementation. | Project Definition | Dec 31, 2022 | On Track |

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|----------------|---|-------------|-----------------------|----------|---|-------------------------|--------------|------------------|
| Project 1.3.4 | Norm Wood Phone System CC1 5039 | \$5,000 | \$0 | 50% | Project Delayed due to poor network configuration at Norm Wood. Telus/Shaw providing quotes to run fibre to Norm Wood to boost network connectivity. | Delayed | Dec 31, 2022 | Some Disruption |
| Project 1.3.5 | Workstation/Laptop Replacement CC1 2002 | \$46,000 | \$24,822 | 9% | Workstation /Laptop Replacement is progressing. On schedule for completion by end of year. | Implementation | Dec 31, 2022 | On Track |
| Project 1.3.6 | Printer/Peripheral Replacement CC1 2001 | \$20,000 | \$435 | 0% | The process of identifying specifications for a new plotter for Development Services has not been started yet. | Not Started | Dec 31, 2022 | On Track |
| Project 1.3.7 | GIS Orthophotos CC1 2016 | \$25,000 | \$0 | 15% | Project was out to tender in 2021, however, vacancy of a GIS Coordinator has resulted in a delay. | Delayed | Dec 31, 2022 | Major Disruption |
| Project 1.3.8 | Scheduled Photocopier Replacement CC1 2015 | \$9,000 | \$9,010 | 100% | Confirmation all components are working properly. | In Service | Dec 31, 2022 | Completed |
| Project 1.3.9 | Council Chambers Sound System CC1 2033 | \$150,000 | \$61,522 | 5% | Supply chain issues have caused significant delay on hardware. Renovations are starting in July 2022, but vendor supplies may not allow completion until 2023. | Implementation | Dec 31, 2022 | On Track |
| Project 1.3.10 | Internet Security Hardware CC1 2019 | \$20,482 | \$4,424 | 59% | Project is well underway. Network Security Audit is to be completed to provide information for further analysis, planning and implementation. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.1 | Snow Clearing Equipment CC1 6045 | \$300,000 | \$0 | 83% | A tender has been awarded for a narrow width municipal tractor which is sized to provide enhanced snow clearing from City sidewalks as well as the ability to spray ice control brine on sidewalks and pathways. Additional attachments will allow for a variety of other uses outside of the winter season to ensure the equipment provides four season utility. The unit is expected to be in service for the 2022/23 winter season. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.2 | Asphalt Overlays CC1 6025 | \$500,000 | \$725 | 50% | Bramble Court and Meadowbrook from Bramble to Penfield has been paved. Penkins Road east of Hwy 19 has been paved. In August, Alder street from Coronation to 4th will be paved. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.3 | Traffic Control Upgrades - Replacement CC1 6020 | \$220,000 | \$2,575 | 100% | Year to date spending is for 2021 project for traffic lights upgrades on the intersection of Dogwood and 13th Avenue is completed and is in service. No additional projects planned for 2022. | In Service | Dec 31, 2022 | Completed |
| Project 1.4.4 | Parking Lot Improvements - Rotary Beach Park CC1 6018 | \$24,944 | \$7,922 | 80% | Upgrades to Rotary Beach Parking Lot are underway with project estimated completion date at the end of September. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.5 | Sidewalk Infill CC1 6006 | \$250,000 | \$23,995 | 5% | During the 2022 Financial Plan deliberation part of the Sidewalk Infill project - Cheviot Road sidewalks was moved to a new project in 2024 – Cheviot Road upgrades – to include a waterline, storm sewer as well as sidewalk and road overlay as a combined project. | Cancelled | Dec 31, 2022 | Major Disruption |
| Project 1.4.6 | Parking Lot Improvements CC1 6046 | \$35,000 | \$0 | 70% | Parking Lot improvements underway at Rotary Park completion date of end of September. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.7 | Master Transportation Plan Update CC1 6039 | \$62,500 | \$6,514 | 20% | First Advisory Team meeting held in June. First Public Open House (ideas fair) held on July 14th and a booth at the Farmers' Market on July 17th. Phase 1 is about understanding the public's vision, concerns, and opportunities for the future of Campbell River's transportation system. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.8 | Willis Road Pedestrian Upgrades - Pedestrian Path - Carolyn to Hwy 19 CC1 6034 | \$324,384 | \$0 | 0% | Project will likely be deferred until 2023 due to lack of technical staff to undertake project. | Delayed | Dec 31, 2022 | Some Disruption |
| Project 1.4.9 | Transit Bus Shelters CC1 6007 | \$90,000 | \$24,308 | 54% | Bus shelters pads have been completed, waiting for contractor to install shelters. | Implementation | Dec 31, 2022 | On Track |
| Project 1.4.10 | Pedestrian Signal Crossing Lights - Dogwood at Alder Overhead Lights CC1 6012 | \$39,287 | \$180,634 | 90% | This project is 90% complete – signals in both locations will be activated by the end of June 2022. | In Service | Dec 31, 2022 | On Track |
| Project 1.4.11 | Cycling Infrastructure CC1 6001 | \$211,802 | \$2,500 | 22% | Still awaiting a date from the contractor to be installed. | Delayed | Dec 31, 2022 | Some Disruption |
| Project 1.4.12 | Willis Road Corridor Promotional Materials CC1 6043\$27,000 deferred to 2023 per Council resolution 22-0155 | \$3,000 | \$0 | 4% | This project's budget was reduced to \$3,000 through changes in the 2022 Financial Plan and will be used to develop promotional material (underway right now) for UBCM. | Delayed | Dec 31, 2022 | Some Disruption |
| Project 1.4.15 | Bike Lanes on Hilchey Road CC1 6044 | \$150,000 | \$0 | 20% | Bike lanes on Hilchey is steadily progressing. To date, the consultant has completed the design, letters were mailed to all affected residents, and a contractor has been hired through a competitive bidding process. Based on a letter to Council from the River City Cycling Club, City staff are making small changes to the design, which will be presented to Council, aiming for June 13. Pending availability of the contractor, the City expects the project to be installed in Q3 of this year. | Delayed | Dec 31, 2022 | Some Disruption |
| Project 1.7.1 | Financial Systems Software CC1 8012 | \$1,743,990 | \$45,155 | 5% | This project is for in implementation of replacement to the City's current Financial Management System Vadim. The project is currently in the planning phase with the forming of a project steering committee and the drafting of an RFP underway. Project is on track within the timeframes identified in the Financial Plan. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.7.2 | Corporate Asset Management CC1 2020 | \$50,000 | \$4,537 | 15% | Asset Management works in 2022 will be in support of the transition to the new Operations Management System software which is the City's primary infrastructure management and maintenance tool. Work will include both clean-up of existing data to ensure it is in a consistent format suitable for migration into the new software as well as acquisition of any missing data across the various major asset classes - water, sewer, storm, roads, parks, facilities, equipment. This will be a multi-year effort. | Project Definition | Dec 31, 2022 | On Track |

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|-----------------|--|-----------|-----------------------|---|--|-------------------------|--------------|------------------|
| Project 1.8.4 | Property Acquisitions - Purchase of 1890 19th Ave - CC1 4030 | \$675,000 | \$541,209 | <div style="width: 85%;"><div style="width: 85%;"></div></div> 85% | The property was acquired January 31, 2022. Demolition of house / grading is currently in progress. On track to be completed by end of summer of 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.9.1 | Decontamination Unit CC1 1012 | \$200,000 | \$0 | <div style="width: 30%;"><div style="width: 30%;"></div></div> 30% | Committee continues to work on the specification for the decon unit and preparing an RFP for posting. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.9.2 | Small Fire Fleet Replacement CC1 1015 | \$179,000 | \$0 | <div style="width: 60%;"><div style="width: 60%;"></div></div> 60% | The apparatus committee has completed the specification, RFP has been posted and awarded. Supply challenges indicate delivery by Q1 2023. | Implementation | Dec 31, 2022 | On Track |
| Project 1.9.3 | LUCAS CPR Machines CC1 1013 | \$37,000 | \$36,204 | <div style="width: 100%;"><div style="width: 100%;"></div></div> 100% | This project is completed and Lucas CPR Machines are in service on apparatus at No. 1 Hall and No. 2 Hall. | In Service | Dec 31, 2022 | Completed |
| Project 1.9.4 | Small Equipment Replacement CC1 1004 | \$26,000 | \$26,000 | <div style="width: 35%;"><div style="width: 35%;"></div></div> 35% | Small equipment replacement continues to be underway with sourcing quotes and procurement. | Implementation | Dec 31, 2022 | On Track |
| Project 1.9.5 | UTV (Utility All Terrain Vehicle) CC1 1014 | \$37,280 | \$6,482 | <div style="width: 80%;"><div style="width: 80%;"></div></div> 80% | Procurement is underway. UTV delivery is expected the week of June 27th. | Implementation | Dec 31, 2022 | On Track |
| Project 1.11.1 | Supportive Housing - 580 Dogwood CC1 8010 | \$17,000 | \$0 | <div style="width: 100%;"><div style="width: 100%;"></div></div> 100% | Project is completed. Contingency is holdback is in place. | In Service | Dec 31, 2022 | Completed |
| Project 1.12.1 | Building Inspector Electric Vehicle CC1 2039. Project deferred to 2024 per Council resolution 22-0155. | \$40,000 | \$0 | <div style="width: 0%;"><div style="width: 0%;"></div></div> 0% | Project deferred to 2024 per Council resolution 22-0155. | Delayed | Dec 31, 2022 | Major Disruption |
| Project 1.14.1 | Recreation Equipment CC1 9900 | \$46,302 | \$0 | <div style="width: 25%;"><div style="width: 25%;"></div></div> 25% | Staff have researched equipment and received quotes for new equipment. Due to the Sportsplex temporary closure some equipment purchases will be delayed until later in the year. | Implementation | Dec 31, 2022 | Delayed |
| Project 1.15.1 | New Park/Playground - Maryland Green Space CC1 9071 | \$50,000 | \$0 | <div style="width: 17%;"><div style="width: 17%;"></div></div> 17% | The RFP for the design of the park is should go out for tender in August. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.15.2 | Willow Point Park Turf Installation CC1 9056 | \$11,117 | \$11,118 | <div style="width: 80%;"><div style="width: 80%;"></div></div> 80% | Project still in progress and is expected to be completed in the fall of 2022. | In Service | Dec 31, 2022 | On Track |
| Project 1.15.3 | Baikie Island Bridge Replacement CC1 9068 | \$395,940 | \$5,881 | <div style="width: 22%;"><div style="width: 22%;"></div></div> 22% | The RFP has been awarded for the new water line to the bridge. The RFP is being developed for the bridge. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.15.4 | Nunns Creek Park Backstop, Dugout and Fencing replacement CC1 9067 | \$8,153 | \$5,914 | <div style="width: 100%;"><div style="width: 100%;"></div></div> 100% | Project complete. | In Service | Dec 31, 2022 | Completed |
| Project 1.15.5 | Lilelana and Rotary Park Irrigation CC1 9066 | \$45,000 | \$0 | <div style="width: 11%;"><div style="width: 11%;"></div></div> 11% | Survey of the parks has been completed for the detail irrigation design. Project to start late summer. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.15.6 | Pathways Renewal - Dogwood Extension Walkway and Simms Creek Path CC1 9072 | \$60,000 | \$0 | <div style="width: 0%;"><div style="width: 0%;"></div></div> 0% | Project has not started and will be completed in the fall. | Not Started | Dec 31, 2022 | On Track |
| Project 1.15.7 | Water Fountain Replacement - Penfield Dog Park CC1 9074 | \$20,000 | \$16,000 | <div style="width: 30%;"><div style="width: 30%;"></div></div> 30% | Water Fountain RFO has been awarded and has arrived. Installation to happen in August. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.8 | Sign Replacement - Penfield West, Jaycee, Ken Forde and Dick Murphy CC1 9075 | \$18,000 | \$0 | <div style="width: 20%;"><div style="width: 20%;"></div></div> 20% | Signs are out for Tender. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.15.9 | Garden Beds Renewal in City Parks CC1 9076 | \$15,000 | \$11,481 | <div style="width: 68%;"><div style="width: 68%;"></div></div> 68% | Ken Forde Bed renewal is complete, next renewal is Rotary Park in the Fall. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.10 | Tree Renewal in Parks CC1 9077 | \$15,000 | \$0 | <div style="width: 0%;"><div style="width: 0%;"></div></div> 0% | Project not to start until the fall. | Not Started | Dec 31, 2022 | On Track |
| Project 1.15.11 | Willow Point Basketball Court Hoops Stands CC1 9078 | \$7,000 | \$8,795 | <div style="width: 100%;"><div style="width: 100%;"></div></div> 100% | Project complete. | In Service | Dec 31, 2022 | Completed |
| Project 1.15.12 | Elk Falls Cemetery Phase Two Detailed Design & Construction CC1 9053 | \$101,459 | \$3,450 | <div style="width: 60%;"><div style="width: 60%;"></div></div> 60% | Plot layout and trail construction to be started in summer of 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.13 | Willow Point Lights CC1 9055 | \$796,726 | \$0 | <div style="width: 43%;"><div style="width: 43%;"></div></div> 43% | Project is underway and on schedule for completion in Winter 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.14 | Park Modifications for Baseball Relocation CC1 9070 | \$142,917 | \$26,394 | <div style="width: 22%;"><div style="width: 22%;"></div></div> 22% | Project is underway and on schedule for completion in Winter 2022. | Implementation | Dec 31, 2022 | On Track |
| Project 1.15.15 | Pickleball Courts Construction at Robron CC1 9069 | \$32,134 | \$23,108 | <div style="width: 88%;"><div style="width: 88%;"></div></div> 88% | Pickleball court surfacing complete, few minor items to be complete and project will be done. The courts are in service. | In Service | Dec 31, 2022 | On Track |
| Project 1.15.16 | Campbellton Neighbourhood Association Parkette Projects CC1 9057 | \$68,919 | \$72,882 | <div style="width: 100%;"><div style="width: 100%;"></div></div> 100% | 19th Ave parkette is complete. | In Service | Dec 31, 2022 | Completed |
| Project 1.15.17 | Outdoor Washroom Installation - Beaver Lodge Lands South Parking Lot and Baikie Island CC1 9079 | \$45,000 | \$0 | <div style="width: 10%;"><div style="width: 10%;"></div></div> 10% | Waiting for Rotary to firm up details on the two location sites. | Not Started | Dec 31, 2022 | On Track |

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|-----------------|--|-------------|-----------------------|----------|--|-------------------------|--------------|-----------------|
| Project 1.15.18 | Nunns Creek Master Plan CC1 9015. Project was deferred to 2023 per Council Resolution 22-0155 | \$8,773 | \$0 | 0% | Project is on hold and will be completed subsequent to the completion of the Parks and Recreation Strategic Plan. | Delayed | Dec 31, 2022 | On Track |
| Project 1.15.19 | Robron Fieldhouse Irrigation & Landscaping CC1 9073 | \$45,000 | \$0 | 0% | Project scheduled to begin in Fall. Not started yet. | Not Started | Dec 31, 2022 | On Track |
| Project 1.15.20 | Marine Foreshore Restoration - CC1 9008 | \$75,000 | \$14,133 | 50% | Boat Ramp has been cleaned twice to date, with gravel being place north of the Ramp. | Implementation | Dec 31, 2022 | On Track |
| Project 1.16.1 | Design/Construction for 325 Beech Street CC1 4094 | \$3,392,725 | \$60,963 | 65% | Tender results yielded single submission significantly over budget. Recommendation to value engineer and re-post tender Q4/22, construction deferred until 2023. | Implementation | Dec 31, 2022 | Some Disruption |
| Project 1.16.2 | Capital Works Project Management CC1 8006 | \$488,323 | \$240,553 | 50% | Department resourcing currently aligned with 2022 Capital Project workplan. | Implementation | Dec 31, 2022 | On Track |
| Project 1.16.3 | CRAdvantage 10th Ave Extension CC1 2037 | \$79,276 | \$5,038 | 100% | Civil works completed. Maintenance Period. | In Service | Dec 31, 2022 | Completed |
| Project 1.16.4 | Airport Lighting, Visual Aids and Taxiway Rehabilitation CC1 3018 | \$8,014,145 | \$15,802 | 57% | The project construction start is the week of July 18th with Tristar Electrical mobilizing equipment and starting work on Taxiway Bravo followed by Apron 1 this summer. The new LED lighting system upgrades will be installed later in the fall and is expected to wrap up in the winter with commissioning in the new year. | Implementation | Dec 31, 2022 | On Track |
| Project 1.16.5 | Waterfront Sewer Forcemain CC1 5002 | \$428,800 | \$174,281 | 100% | Project complete and now in Maintenance Period. | In Service | Dec 31, 2022 | Completed |
| Project 1.16.6 | Hwy 19A Sewer Upgrade - Twillingate to Barlow CC1 5037 | \$2,162,813 | \$1,326,080 | 95% | Project received substantial completion on May 27th. As of June 1st project was trending to be 17% under budget with 88% of invoicing received. | In Service | Dec 31, 2022 | On Track |
| Project 1.16.7 | Norm Wood Environmental Centre Upgrades CC1 5006 | \$5,767,328 | \$0 | 53% | The project construction will start July 27th and is expected to wrap up in the Spring of 2023. The contractor (Kinetic) and project team have begun exchanging documents and will prioritize orders for the major items that have a long lead times. Due to ongoing supply chain challenges and the specialty nature of the components for these upgrades, it is expected that some timelines may not be achieved and may cause delivery delays. The team is aware of this and have already taken steps to prepare for such outcomes where possible. Operational impacts will be minimal at first and critical items will be coordinated in advance as the work advances to avoid any reduction of service. | Implementation | Dec 31, 2022 | On Track |
| Project 1.16.8 | 2021 Sewer Main Rehabilitation CC1 5802 | \$172,792 | \$0 | 98% | Project is in Maintenance Period. Inspections will be completed Summer 2022. | In Service | Dec 31, 2022 | On Track |
| Project 1.16.9 | Sewer Main Replacement - 2018 CC1 5020 | \$11,853 | \$0 | 100% | Three year maintenance period. | In Service | Dec 31, 2022 | Completed |
| Project 1.16.10 | 2022 Sewermain Rehabilitation CC1 5803 | \$977,500 | \$0 | 40% | Work has not begun at this time and is expected to start late July and wrap up in the fall. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.16.11 | 6th Ave - Thulin Utility Renewal CC1 6501. Portion of the project is deferred per Council resolution 22-0155. | \$250,000 | \$39,071 | 47% | Detailed design for this utility upgrade project is near complete and investigations by the project team will be undertaken this fall to meet requirements for the Heritage Conservation Act Permit that was received via the Archaeologist for this project last week. The project will be posted for tender once budget and all permits are in place in early 2023. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.16.12 | Storm System Renewals CC1 6600 | \$39,192 | \$0 | 0% | Budget for this fiscal year has been allocated to storm sewer renewal portion of the 6th Avenue utility upgrades (CC1 6501). No other projects are active and require definition. Stakeholder to advise via 2023 Financial Planning. | Project Definition | Dec 31, 2022 | Discontinued |
| Project 1.16.13 | Nunns Creek/2nd Avenue Detention Pond (Quinsam) CC1 6504 | \$25,000 | \$0 | 5% | A grant has been applied for to help fund this project. | Project Definition | Dec 31, 2022 | Some Disruption |
| Project 1.16.14 | Watermain Renewal - Hilchey Road Part 2 (Galerno Rd to Hwy 19A) CC1 7803 | \$650,601 | \$106,909 | 82% | Construction activities of the Hilchey Road watermain renewal project are complete from Dalton Road westward and along Galerno to Simms Road. The project will return to Hilchey once the necessary archaeological permits are acquired to allow work to continue from Dalton Road to the Island Highway. A timeline for when the permit will be acquired is not know form FLNRO. It is still expected to get this permit this summer and complete the remaining work before the winter. | Implementation | Dec 31, 2022 | Some Disruption |
| Project 1.16.15 | Erickson Road Renewal CC1 7804 | \$100,000 | \$0 | 10% | Strategic Priorities Fund grant application was submitted. | Project Definition | Dec 31, 2022 | Some Disruption |
| Project 1.16.16 | Seagull Walkway Design - North CC1 6009. Portion of the project is deferred to 2023 per Council resolution 22-0155 | \$250,000 | \$32,072 | 60% | 50% Design Review complete. Scope Change from Consultants due to expand scope to include Surface Works as per South system concept. Increased footprint in marine environment has resulted in requirement to submit new Request for Review to Regulatory Agencies with anticipated timing of necessary approvals 8-12 months Construction deferred to 2023. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.16.17 | #1 Fire Station Replacement - Public Engagement/Detail Design CC1 1006 | \$100,000 | \$0 | 20% | Due to Covid-19 the project was delayed until the end of 2020. Following the last Council Resolution. Staff have now updated the Communications Plan and will prepare a report for council for direction to continue with the communications plan and public engagement or to hold off until after the municipal election. Should Council direct staff to continue to proceed with the communications plan and public engagement, the fire hall steering committee will be reconvened with some adjustments due to staff changes. | Project Definition | Dec 31, 2022 | Some Disruption |

| Plan Number | Description | Budget | Year to Date Spending | Progress | Last Update | Project Lifecycle Phase | End Date | Status |
|-----------------|--|-------------|-----------------------|---|---|-------------------------|--------------|------------------|
| Project 1.16.18 | Sportsplex Rehabilitation & Addition CC1 4080 | \$4,651,659 | \$273,840 |  66% | Construction underway with 60% of roof system replacement completed. New storage room 30% complete and exterior curtain wall repairs ongoing. Upper curtain wall IMP cladding components still due to arrive on site late August. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.16.19 | Highway 19A - Lift Station 7 to Big Rock Boat Ramp CC1 8008/8009 | \$437,516 | \$15,504 |  100% | All work complete Project in Maintenance Period - Landscape maintenance ongoing until October 2023. | In Service | Dec 31, 2022 | Completed |
| Project 1.17.1 | Sewer Asset Registry CC1 5023 | \$25,000 | \$0 |  60% | Staff has been reassigned. Sewer asset information is being collected Internally within several formal programs. This will be an ongoing exercise for the rest of the year. | In Service | Dec 31, 2022 | Some Disruption |
| Project 1.17.2 | Sewer Condition Assessment CC1 5030 | \$55,000 | \$0 |  10% | Awaiting for terms of reference to close before awarding contract. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.17.3 | City Wide Sewer Modelling Program CC1 5038 | \$200,000 | \$81,541 |  54% | Data collection is underway. | Implementation | Dec 31, 2022 | On Track |
| Project 1.17.4 | Lift Station #7 Pump and Controls Upgrade CC1 5033 | \$186,093 | \$0 |  60% | The Flygt pump arrived earlier than anticipated. The project is on schedule. | Implementation | Dec 31, 2022 | On Track |
| Project 1.17.5 | NWEC Shower and Locker Room Renovation CC1 5034 | \$105,672 | \$38,000 |  50% | The project has been halted due to building code discrepancies. Efforts are ongoing to clarify the issues and once complete the project will resume. | Project Definition | Dec 31, 2022 | Major Disruption |
| Project 1.17.6 | Lift Station #11 Biofilter Reconstruction CC1 5035 | \$96,100 | \$1,950 |  30% | An RFQ was submitted based on the completed engineering drawings. All estimates came in significantly higher than the budgeted amount. Project is on hold until 2023, pending funding. | Delayed | Dec 31, 2022 | Major Disruption |
| Project 1.17.7 | Sewer Facility Renewal CC1 5024 | \$200,000 | \$0 |  0% | The city is currently in the process of looking for estimates for facility renewal studies and condition assessment for all lift stations older than 10 years of age. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.17.8 | Campbellton Sewer Upgrade CC1 5040 | \$250,000 | \$0 |  5% | LWS is working closely with development services to monitor flows from the Wei Wai Kai First Nation land and aid in discussions with technical information and opinions to ensure that the ongoing well being of our storm and sanitary assets. The discussions are attempting to project the load on the system downstream from the connection point the Band would be using. Significant development in the Quinsam area is going to trigger required infrastructure upgrades based on the increased capacity needed. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.17.9 | Meter Renewal CC1 8002 | \$100,000 | \$9,634 |  10% | Investigation into meter replacement candidates continues. | Implementation | Dec 31, 2022 | On Track |
| Project 1.17.10 | Quinsam Heights Integrated Storm Water Management Plan CC1 6508 | \$200,000 | \$0 |  5% | LWS is working closely with development services to monitor flows from the Wei Wai Kai First Nation land and aid in discussions with technical information and opinions to ensure that the ongoing well being of our storm and sanitary assets. The discussions are attempting to project the load on the system downstream from the connection point the Band would be using. Significant development in the Quinsam area is going to trigger required infrastructure upgrades based on the increased capacity needed. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.17.11 | Downtown Storm Mitigation CC1 6502 | \$300,000 | \$4,610 |  63% | Design for Ostler Park outfall complete and works out to RFP. Construction in September/22. | Implementation | Dec 31, 2022 | On Track |
| Project 1.17.12 | 2nd and 4th Ave Outfall Upgrades CC1 6506 | \$75,000 | \$0 |  20% | The TOR document for this project has been delayed as there is a suggestion that the outfalls do not require upgrading but rather a like for like renewal of the assets already present. Further discussions about what the new city standard should be concerning outfalls facing the ocean is required as well. | Project Definition | Dec 31, 2022 | Some Disruption |
| Project 1.17.13 | Midport Rd Storm Drain Upgrade CC1 6507 | \$20,000 | \$0 |  11% | Meeting with multiple stakeholders are planned for this summer to further determine the plan for this development. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.18.1 | Water Service Renewal CC1 7027 | \$50,000 | \$16,788 |  33% | Three water service renewal projects completed. | Implementation | Dec 31, 2022 | On Track |
| Project 1.18.2 | John Hart Reservoir CC1 7047 | \$98,230 | \$0 |  15% | Proposed footprint memo completed by consultant. Awaiting land acquisition negotiations. No update since the last report. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.18.3 | Water System Strategic Action Plan Update CC1 7049 | \$150,000 | \$0 |  10% | Scope of work for Water Model update completed. | Project Definition | Dec 31, 2022 | On Track |
| Project 1.18.4 | Water Facility Renewal CC1 7500 | \$350,000 | \$70,438 |  20% | Facility renewals remain ongoing. | Implementation | Dec 31, 2022 | On Track |
| Project 1.18.5 | Fire Hydrant Renewal CC1 7026 | \$50,000 | \$2,795 |  6% | One hydrant replaced fully. | Implementation | Dec 31, 2022 | On Track |